



## Te Pūkenga Council Meeting

<b>Date</b>	Tuesday, 11 October 2022	
<b>Time</b>	9.00 am	
<b>Venue</b>	Zoom and MITO, Level 3/50 Customhouse Quay, Wellington	
<b>Council Members</b>	Murray Strong (Chairperson)	Kim Ngārimu (Deputy Chairperson)
	Maryann Geddes	Kathy Grant
	Sam Huggard	Tania Hodges
	John Brockies	Tagaloatele Peggy Fairbairn-Dunlop
	Teorongonui Josie Keelan	Heath Sawyer
	Jordan Gush	Jeremy Morley

### Open Agenda

1. Welcome/Apologies/Notices
2. **Administration**
  - 2.1. Council Calendar and Schedule of Committees
  - 2.2. Register of Interests
  - 2.3. Minutes (draft) of the meetings held
    - 29 August 2022 (ordinary meeting)
  - 2.3.1. Matters Arising
  - 2.4. Action List - Open
3. Chief Executive's Report
4. **Strategy**
  - 4.1. Te Pae Tawhiti Framework (Final)
5. **Reports from Committees**
  - 5.1. Te Poari Akoranga – Report from open Poari Akoranga meeting held 21 September 2022
  - 5.2. Report from Interim Kaimahi Committee and Minutes 5 September 2022
  - 5.3. Report from Interim Learner Committee and Minutes of meeting held 16 August 2022

- 5.4. Report from Komiti Māori and Minutes of meeting held 18 August 2022
- 6. Correspondence
  - 6.1. Nil
- 7. *Formal Motion for Moving into Committee*

## Closed Agenda

- 8. **Administration**
  - 8.1. Minutes (draft) from public excluded meetings held:
    - 29 August 2022 (ordinary meeting)
    - 23 September 2022 (extraordinary meeting)
  - 8.1.1. Matters Arising
  - 8.2. Action List - Confidential
- 9. Acting Chief Executive's Report
- 10. **Financial Reports**
  - 10.1. Te Pūkenga Financial August 2022 Report
  - 10.2. Programme Business Case
  - 10.3. High Priority Buildings
  - 10.4. Statement of Performance Expectations
- 11. **Risk and Compliance**
  - 11.1. Targeted Training and Apprenticeship Fund (TTAF) Update
  - 11.2. National Policy Development (People, Culture and Wellbeing Policies)
- 12. **Subsidiaries**
  - 12.1. Te Pūkenga Work Based Learning
  - 12.2. Universal College of Learning
  - 12.3. Wintec – Learning Works Limited
- 13. **Reports from Committees**

- 13.1. Te Poari Akoranga – Report from Closed Poari Akoranga meeting held 21 September 2022
- 13.2. Report from Interim Learner Committee and Minutes of meeting held 16 August 2022
- 13.3. Report from Komiti Māori and Minutes of meeting held 18 August 2022
- 13.4. Finance and Capital Investment Committee
  - 13 September 2022 Draft Minutes
  - Terms of Reference
- 13.5. Transformation Committee
  - 2 September 2022 Minutes
  - 13 September 2022 Draft Minutes
- 13.6. Appointment and Remuneration Committee
  - Approval: Appointment of Jeremy Morley to Risk and Audit Committee
  - 22 September 2022 Draft Minutes
  - Resolution: Trustees of Student Residence Trust Aotearoa (SRTA)
- 14. **Correspondence (Outwards)**  
Te Pūkenga Response Ministry of Education re Funding Proposals
  - 14.1.
    - 2 September 2022
    - 14 September 2022
    - 22 September 2022
- 15. Any Other Business  
*Formal motion for moving out of Committee*

Karakia

# 1. Welcome/Apologies/Notices

## 2. Administration



## Te Pūkenga Council Meeting 2022 Calendar

Month	Date	Day	Meeting	Activity	Venue
<b>2022</b>					
February	2 February	Wed	Council	Workshop	Zoom
	3 February	Thurs	Council	Ordinary Meeting	Zoom
March	14 March	Mon	Council	Workshop	Zoom
	15 March	Tues	Council	Ordinary Meeting	Zoom
April	26 April	Tues	Council	Workshop	Hamilton
	27 April	Wed	Council	Ordinary Meeting	Hamilton
	28 April	Thurs	Council & RAC	Extraordinary Meeting for Annual Report	Zoom
May	9 May	Mon	Council	Extraordinary Meeting	Zoom
June	7 June	Tues	Council	Workshop	Christchurch
	8 June	Wed	Council	Ordinary Meeting	Christchurch
July	18 July	Mon	Council	Workshop	Hamilton
	19 July	Tues	Council	Ordinary Meeting	Hamilton
August	29 Aug	Mon	Council	Ordinary Meeting	Zoom
October	10 Oct	Mon	Workshop	Workshop	Dunedin
	11 Oct	Tues	Council	Ordinary Meeting	Dunedin
November	21 Nov	Mon	Workshop	Workshop	Hamilton
	22 Nov	Tues	Council	Ordinary Meeting	Hamilton



## Te Pūkenga Council Meeting 2023 Calendar

Month	Date	Day	Meeting	Activity	Venue
February 23	8 February	Wed	Council	Workshop	TBC
	9 February	Thurs	Council	Ordinary Meeting	TBC
Delayed to accommodate Waitangi Day					
March 23	14 March	Tues	Council	Workshop	Hamilton
	15 March	Wed	Council	Ordinary Meeting	Hamilton
April 23	19 April	Wed	Council	Workshop	TBC
	20 April	Thurs	Council	Ordinary Meeting	TBC
Delayed to accommodate Easter break					
May 23	23 May	Tues	Council	Workshop	TBC
	24 May	Wed	Council	Ordinary Meeting	TBC
June 23	27 June	Tues	Council	Workshop	TBC
	28 June	Wed	Council	Ordinary Meeting	TBC
August 23	1 Aug	Tues	Council	Workshop	TBC
	2 Aug	Wed	Council	Ordinary Meeting	TBC
September 23	5 Sept	Tues	Council	Workshop	TBC
	6 Sept	Wed	Council	Ordinary Meeting	TBC
October 23	10 Oct	Tues	Workshop	Workshop	TBC
	11 Oct	Wed	Council	Ordinary Meeting	TBC
November 23	14 Nov	Tues	Workshop	Workshop	TBC
	15 Nov	Wed	Council	Ordinary Meeting	TBC
December 23	13 Dec	Wed	Workshop	Ordinary Meeting	TBC



## 2022 Schedule of Committees of Te Pūkenga Council As at October 2022

### Risk and Audit Committee

Name	Role	Meeting Dates
1. John Brockies	Chair	24 February 2022
2. Kathy Grant	Member	21 April 2022
3. Sam Huggard	Member	28 April 2022
4. Murray Strong	Member	05 July 2022
5. Kim Ngarimu	Member	20 October 2022
		8 November 2022

### Finance and Capital Investment Committee

Name	Role	Meeting Dates
1. Kathy Grant	Chair	23 February 2022
2. Tania Hodges	Member	13 April 2022
3. Murray Strong	Member	12 July 2022
4. John Brockies	Member	13 September 2022
5. Josie Keelan	Member	1 November 2022
		6 December 2022

### Health, Safety and Wellbeing Committee

Name	Role	Meeting Dates
1. Sam Huggard	Chair	10 February 2022
2. Peggy Fairbairn-Dunlop	Member	10 May 2022
3. Maryann Geddes	Member	20 October 2022
4. Murray Strong	Member	13 December 2022
5. Josie Keelan	Member	
6. Heath Sawyer	Member	

### Appointment and Remuneration Committee

Name	Role	Meeting Dates
1. Maryann Geddes	Chair	4 March 2022
2. Kim Ngarimu	Member	1 April 2022
3. Murray Strong	Member	4 July 2022
		22 September 2022
		14 October 2022
		8 November 2022

**Transformation Committee**

Name	Role	Meeting Dates
1. Murray Jack	Chair	5 April 2022
2. Sir Brian Roche	Member	10 May 2022
3. Murray Strong	Member	30 May 2022
4. Kim Ngārimu	Member	12 July 2022
5. John Brockies	Member	19 August 2022
		2 September 2022
		13 September 2022
		17 October 2022
		14 November 2022
		13 December 2022

**Interim Kaimahi Advisory Committee (IKAC)**

Name	Role	Meeting Dates
1. Heath Sawyer	Co-Chair	10 February 2022
2. Nippy Paea	Co-Chair	22 March 2022
3. Andrea Armstrong	Member	4 May 2022
4. Ang Cooper	Member	15 June 2022
5. Barry Paterson	Member	28 July 2022
6. Bill Rogers	Member	5 September 2022
7. Craig Ludlow	Member	18 October 2022
8. Henry Ma'alo	Member	30 November 2022
9. Ian MacDonald	Member	TBC December 2022
10. Jessica Costall	Member	
11. Jody Takimoana	Member	
12. Linda Aumua	Member	
13. Mary-Liz Broadley	Member	
14. Ramari Raureti	Member	
15. Rhys Thurston	Member	
16. Scott Casley	Member	
17. Warwick Shillito	Member	
18. Keri Youngman	Member	

**Interim Learner Advisory Committee (ILAC)**

Name	Role	Meeting Dates
1. Jordan Gush	Co-Chair	1 February 2022
2. Dahrian Watene	Co-Chair	12 April 2022
3. Henry Geary	Member	2 June 2022
4. Lupe Kautoke	Member	16 August 2022
5. Nina Lee Griffith	Member	4 October 2022
6. Hamish Duncan	Member	TBC December 2022
7. Ezra Tamati	Member	
8. Skyla Flower	Member	
9. Cecily Zhou	Member	

**Interim Māori Advisory Committee (Komiti Māori)**

Name	Role	Meeting Dates
1. Teorongonui Josie Keelan	Co-Chair	20 January 2022
2. Bentham Ohia	Co-Chair	24 February 2022
3. Te Pūoho Kātene	Member	17 March 2022
4. Ramari Raureti	Member	21 April 2022
5. Glenda Taituha	Member	19 May 2022
6. Jasmine Te Hira	Member	16 June 2022
7. Dahrian Watene	Member (ILAC Rep)	21 July 2022
		18 August 2022
		15 September 2022
		20 October 2022
		17 November 2022
		TBC December 2022

**Te Poari Akoranga**

Name	Role	Meeting Dates
1. Angela Beaton	Co-Chair	9 February 2022
2. Jeanette Grace	Co-Chair	9 March 2022
3. Linda Aumua	Member (IKAC Rep)	13 April 2022
4. Fiona Beals	Member (Co-Chair Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate)	18 May 2022
		29 June 2022
		27 July 2022 Special Meeting
		10 August 2022
5. TeUrikore Biddle	Member	21 September 2022
6. Mary-Liz Broadley	Member (IKAC Rep)	19 October 2022 TBC
7. Hamish Duncan	Member (ILAC Rep)	2 November 2022
8. Skyla Flowers	Member (ILAC Rep)	7 December 2022
9. Kieran Hewitson	Member (DCE Partnerships & Equity delegate)	
10. Kim Isherwood	Member (Co-Chair Te Ohu Whakahaere Quality)	
11. Diane Lithgow	Member (Co-Chair Te Ohu Whakahaere Approvals)	
12. Liz McKenzie	Member	
13. Doug Pouwhare	Member (Co-Chair Te Ohu Whakahaere Approvals)	
14. Deborah Young	Co-Member (Co-Chair Te Ohu Whakahaere Quality)	



## Te Pūkenga Council

### Register of Interests as at 11 October 2022

Name	Interest	Nature of Interest
<b>Murray Strong</b> Chairperson	Centre of Digital Excellence	Chairperson
	The Open Polytechnic of New Zealand Limited	Director
	Southern Lakes Events Investment Panel	Independent Chairman
	Work Based Learning Limited (Te Pūkenga Subsidiary)	Director
	Digital Transformation Programme Board, New Dunedin Hospital, Southern District Health Board	Independent Chairman
<b>Kim Ngārimu</b> Deputy Chairperson	Medical Council of New Zealand	Council member
	Waitangi Tribunal	Member
	Te Māngai Pāhō Māori Broadcasting Funding Agency	Board member
	NTK Limited and Tāua Ltd	Director and shareholder
	Herewini Te Koha, CE of Te Rūnanganui o Ngāti Porou, signatory to regional submissions on RoVE	Husband
	Tairawhiti DHB Laundry Services	Chair
	NZ Healthcare Bidco and NZ Healthcare Holdco, operating as Evolution Health (from 30 June 2022)	Director
<b>Mary-Ann Geddes</b> Member	Ara Institute of Canterbury Limited (Ara)	Director
	Otago Polytechnic Limited	Director
	Southern Institute of Technology Limited (SIT)	Director
	Work Based Learning Limited (Te Pūkenga Subsidiary)	Director
<b>Kathy Grant</b> Member	Leslie Groves Home & Hospital	Person closely related Board member
	Dunedin Diocesan Trust Board	Person closely related Chair
	Central Lakes Trust (as from 1 December)	Trustee
	Southern Cross Health CLT Limited	Director
	Waitaki District Health Services Limited (from 1 March 2022)	Director
	OP Auckland International Campus Ltd (from 1 July 2022)	Director
<b>Sam Huggard</b>	350 Aotearoa Charitable Trust	Trustee
	Western Institute of Technology at Taranaki Limited (WITT)	Director
	Lottery Grants Board Community and Outdoor Safety Committees	Member
	Trade for All Ministerial Advisory Group	Member
	Universal College of Learning (UCOL) Limited	Member (ex Officio)
	NZEI Te Riu Roa	Employee



<b>Tania Hodges</b> Member	Digital Indigenous Ltd	Managing Director and Shareholder
	Whanau.com Trust	Trustee
	Waikato Tainui Koiora Strategy Panel	Independent Member
<b>John Brockies</b> Member	Resolve Group Ltd	Director
	Walworth Ltd	Director
	Waiari Project Advisory Board (Tauranga City Council)	Chair
	Civic Centre Group (Tauranga City Council)	Independent Chair
	Te Maunga Project Advisory Board (Tauranga City Council)	Chair
	Work Based Learning Limited (Te Pūkenga Subsidiary)	Director
<b>Jeremy Morley</b> Member	Wellington Free Ambulance	Advisor
	Te Kupenga – CTC	Advisor
	Catholic Archdiocese of Wellington	Advisor
	Racing NZ	Director
	Warwick Trust	Trustee
<b>Tagaloatele Dr Peggy Fairbairn-Dunlop</b> Member	UNESCO National Commission	Commissioner
	Vinepa Trust	Director
<b>Heath Sawyer</b> Member	Nil	
<b>Jordan Gush</b> Member	Nil	
<b>Teoronganui Josie Keelan</b> Member	Unitec Institute of Technology	Student Supervisor (Masters) & Thesis Examiner

#### Interests Declaration – All Members

Name	Interest	Nature of Interest	Date Notified
All Members	Deed of Indemnity executed on behalf of the Company (in the form approved by NZIST Council on 1 April 2020) indemnifying each Director in respect of the matters stipulated in the Deed.	Indemnified person, as defined in the Deed	1 April 2020



## Pūrongo Kaunihera a Te Pūkenga

11 October 2022

<b>Title:</b>	Minutes of the Meeting held 29 August 2022
<b>Provided by:</b>	Lynnette Brown – Council Secretariat
<b>For:</b>	<b>Approval</b>

### Recommendation

It is recommended that the Council:

1. Approve the minutes of Te Pūkenga Council meeting held on 29 August 2022 as a true and correct record



# Te Pūkenga - New Zealand Institute of Skills and Technology (Te Pūkenga)

## Minutes of a meeting of the Council of Te Pūkenga (the Council)

**Monday 29 August 2022**

### Minutes

These are the open minutes of a meeting of Te Pūkenga Council held on Monday 29 August 2022 at 12.30 pm via Zoom videoconferencing

<b>Council Members</b>	Murray Strong (Chairperson) Maryann Geddes Sam Huggard John Brockies Teorongonui Josie Keelan Jordan Gush	Kim Ngārimu (Deputy Chairperson) Kathy Grant Tania Hodges Tagaloatele Peggy Fairbairn-Dunlop Heath Sawyer
<b>In Attendance</b>	Peter Winder – Acting Chief Executive Vaughan Payne – Deputy Chief Executive – Operations (Items 11.3 and 11.4 only) Phil O’Callaghan – Programme Business Case Lead (Items 12.1 and 13.1 only) Simon Karipa – Director – Governance Lynnette Brown – Council Secretary  Jo Smaill – Director and Head of Audit and Quality, Audit NZ (Item 11.2 only)  Tina Smith, TEU (Item 15.5 only)	Angela Beaton – Deputy Chief Executive – Academic Delivery and Innovation (Item 5.1 only) Ana Morrison - DCE Partnerships and Equity (Item 4.1 only) Matthew Walker – Chief Financial Officer (Items 11.2, 12.1 and 13.1 only) Kristine Brothers – Director – Finance (Items 11.2, 12.1 and 13.1 only) Warwick Quinn – DCE - Employer Journey and Experience Ashley Muir – Co-Manager, Communications and Engagement Sinead Hart – Director Legal and Risk (Items 9.1, 9.2, 9.3 and 11.1 only)  Megan Gibbons – Chief Executive Otago Polytechnic (Item 9.1 only) Gus Gilmore – Chief Executive Unitec and Manukau Institute of Technology (Item 9.1 only)  Peter Joseph (TIASA) (Item 15.5 only) Shelley Weir (TIASA) (Item 15.5 only)

**Quorum**

The Chair noted that a quorum of members was present at the meeting and declared the meeting open.

**Karakia**

The meeting was opened with a karakia by Heath Sawyer.

**Open Minutes****1. Welcome/Apologies/Notices**

Apologies were received from Kathy Grant for lateness.

**2. Administration****2.1. Council Calendar and Schedule of Committees**

Noted.

**2.2. Register of Interests**

The register of interests was noted and no conflicts with matters on the agenda were declared.

**2.3. Minutes (draft) of the meetings held**

- 19 July 2022 (ordinary meeting)
- 8 August 2022 (extraordinary meeting)

**Resolved:**

The Council:

- a. Approved the minutes of Te Pūkenga Council open meeting held on 19 July and 8 August 2022 as a true and correct record noting minor amendments to the adjournment date.

**Moved:** M Strong

**Seconded:** M A Geddes

**CARRIED**

**2.3.1. Matters Arising**

There were no matters arising.

**2.4. Action List – Open**

Noted.

**3. Acting Chief Executive's Report (Verbal)**

The Acting Chief Executive provided a verbal update on the engagement sessions being undertaken with the network on *Tā tātou huarahi - Our Pathway*. The sessions are proving very worthwhile providing an opportunity to connect with everyone in the network and a range of feedback is being received.



It was noted that the Council members have been attending and supporting the Acting Chief Executive in the engagement sessions at various campuses.

Kathy Grant joined the meeting at 12.45pm.

#### 4. **Strategy**

##### 4.1. **Te Pae Tawhiti Subsidiary Action Plan Quarterly Reporting Q2**

Management provided a verbal update on the Q2 Report for the Council and outlined the future focus of Te Pae Tawhiti.

The Council:

- a. Received Te Tiriti o Waitangi excellence impact report (Quarter 2: April-June 2022); and
- b. Received the report on Insights into Te Tiriti o Waitangi and Māori Equity practice in the Business Divisions of the Work-Based Learning Subsidiary (July 2022); and
- c. Noted the update of Te Pae Tawhiti Continuous Quality Improvement project; and
- d. Noted the completion of Te Pae Tawhiti review process

The Council would like to see evidence of the impact of this activity on completion and graduation rates as well as relationships with Treaty partners noting that the next phase will be particularly important.

A focus on completion of the metrics to enable meaningful evaluation is a key next step, as well as reporting the data in a form that shows the focal areas (anticipated Q1 2023).

The Council noted the need to progress discussions and a decision on what a good Treaty partnership looks like and how that is reflected in the activities of Te Pūkenga.

#### 5. **Reports from Committees**

##### 5.1. **Te Poari Akoranga – Report from open Poari Akoranga meeting held 10 August 2022 and 29 June 2022**

Management spoke to Te Poari Akoranga Report with matters discussed including:

- Trades Academy and the unlikelihood of growth in the 2023 allocations noting further discussion would be required with the Ministry of Education.
- The whakatauki and the opportunity to update this to be inclusive of work-based learning
- NEETS – an opportunity for the Council to engage in a discussion around the challenges and themes to be captured in the transition

The Council:

- a. Received the report from Te Poari Akoranga meeting held online via Teams 10 August 2022; and
- b. Noted the endorsement of Te Pūkenga Trades Academy – 2023 STP/Trades Academy Roll Allocation Application and Establishment Plan which will be submitted to the Ministry of Education (MoE)

- c. Noted the progress, and approval of membership appointments to stand-up Te Ohu Whakahaere Academic Approvals and Te Ohu Whakahaere Ako (sub-committees of Te Poari Akoranga o Te Pūkenga)

**Action:**

- 1. Management to consider an update to the whakatauki
- 2. Add NEETS discussion to the next Council workshop

**5.2. Report from Interim Kaimahi Committee and Minutes 28 July 2022**

The Chair of the Committee provided a verbal update to the reports provided.

The Council:

- a. Received the quarterly update report from the Interim Kaimahi Advisory Committee (IKAC) Co-Chairs; and
- b. Noted the reset of the IKAC workplan to intentionally align engagement to the Te Pūkenga ELT Action Plan for the remainder of the year and provide any commentary, or direction otherwise.

Council asked the Committee Chair to pass on their thanks for the work of the Committee and the support that it is providing to the Council.

**5.3. Report (Q2) from Interim Learner Committee and Minutes of meeting held 2 June 2022 and 5 July 2022**

The Chair of the Committee highlighted the nomination for the Public Service Commission Service Spirit Service award with the winners announced later this month.

The Council:

- a. Received the report; and
- b. Noted the confirmed open minutes (appendix 1 & 2) and meeting summaries for the Interim Learner Advisory Committee (ILAC) meetings that took place on 2 June 2022 and 5 July 2022.

**5.4. Report from Komiti Māori and Minutes of meeting held 16 June and 21 July 2022**

The Council:

- a. Received the report; and
- b. Noted the confirmed open minutes (appendix 1) for Komiti Māori (Interim Māori Advisory Committee) meeting held on 16 June 2022; and
- c. Noted the confirmed open minutes (Appendix 2) for Komiti Māori (Interim Māori Advisory Committee) meeting held on 21 July 2022.

**6. Correspondence**

**6.1. Funding agreement between the Crown and Te Pūkenga**

Noted.

## 7. Formal Motion for Moving into Committee

The Chair moved that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded, the reason for passing the resolution in relation to each matter and the specific grounds under section 48(1) of LGOIMA for the passing of the resolution are as outlined in the agenda papers; and

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
8.	<b>Administration</b>		
8.1.	Minutes from public excluded meeting held 19 July 2022 and 8 August 2022	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
8.1.1.	Matters Arising	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
8.2.	Action List	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of

		Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	LGOIMA, as a body to which LGOIMA applies).
9.	Acting CE Report (Verbal Update)	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty  Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
10.	Partnering and Engagement  TEU / TIASA	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty  Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
11.	Strategy		
11.1.	Te Pūkenga Initial Sustainability Programme	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty  Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
12.	Financial Reports		
12.1.	Te Pūkenga Financial July Report and Forecast 2022	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of

		Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	LGOIMA, as a body to which LGOIMA applies).
12.2.	Banking Arrangements	Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies
12.3.	Crown Financial Information Systems	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty  Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies
13.	Risk and Compliance		
13.1.	Report on National Policy Development	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty  Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies
14.	Subsidiaries		
14.1.	WBL Director Appointments	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty  Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

		<p>prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons</p>	
14.2.	Dissolution of Residual ITP Subsidiaries	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
14.3.	OPAIC	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
15.	Reports from Committees		
15.1.	Te Poari Akoranga – Minutes from closed Te Poari Akoranga meeting held 10 August 2022 and 29 June 2022	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
15.2.	Report (Q2) from Interim Learner Committee and Minutes of meeting held 2 June 2022 and 5 July 2022	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of

		Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons	LGOIMA, as a body to which LGOIMA applies).
15.3.	Report from Komiti Māori and Minutes of meeting held 16 June and 21 July 2022	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty  Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons Section 9(2)(a)	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
15.4.	Transformation Committee Minutes:  •2 August 2022 •14 July 2022	Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons  Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities  Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
15.5.	Appointment and Remuneration Committee  •Draft minutes 1 August 2022  •Resolution Wintec Trust	Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons  Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
16.	Any Other Business	9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons  Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty  Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

		prejudice or disadvantage, commercial activities	
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The Chair will also move that certain employees from Te Pūkenga namely: Peter Winder, Simon Karipa, and Lynnette Brown be permitted to remain at the meeting, after the public has been excluded, because of their specific knowledge in relation to the items listed. And the following to join to speak to specific matters Vaughan Payne, Kristine Brothers, Matthew Walker, Sinead Hart, and Phil O’Callaghan, Jo Smaill, Gus Gilmore, Megan Gibbons. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because they have assisted in the progression of such matters.

**Moved:** M Strong

**Seconded:** T Hodges

**CARRIED**

The open session closed at 1.15 pm and moved into closed session.

The meeting closed at 3.55 pm



## 2.3.1. Matters Arising

## Te Pūkenga Council Meeting

Open Action Items as at October 2022

Meeting Date	Agenda Item	Action #	Action	Responsible	Status	Due Date
<b>August Meeting</b>						
29 August 2022	5.1	1	<b>Te Poari Akoranga – Report from open Poari Akoranga meeting held 10 August 2022 and 29 June 2022</b> Management to consider an update to the whakatauki as an opportunity to update this to be inclusive of work-based learning	A Beaton	Open	
29 August 2022	5.1	2	<b>Te Poari Akoranga – Report from open Poari Akoranga meeting held 10 August 2022 and 29 June 2022</b> Add NEETS discussion to the next Council workshop - the challenges and themes to be captured in the transition	D Christiansen	Closed	
<b>June Meeting</b>						
8 June 2022	6.1	2	<b>Manu Kōkiri – Māori Success and Tertiary Education</b> Add Manu Kōkiri – Māori Success and Tertiary Education to the next workshop session agenda	A Morrison	Closed	

### 3. Acting Chief Executive's Report

# Pūrongo Kaunihera a Te Pūkenga

## Council Report

11 October 2022

<b>Title</b>	<b>Revised working draft Te Pae Tawhiti, Te Tiriti o Waitangi Excellence Framework</b>
<b>Provided by</b>	Ana Morrison, Deputy Chief Executive Partnerships and Equity
<b>Author</b>	Janine Kapa, Kaikōkiri Director Te Pae Tawhiti
<b>For</b>	Information

### Te Taunaki | Recommendation(s)

It is recommended that the Council:

a.	<b>Receive</b> and <b>note</b> the revised working draft of Te Pae Tawhiti, Te Tiriti o Waitangi Excellence Framework
b.	<b>Note</b> the next steps in the development of Te Tiriti o Waitangi Excellence strategy and implementation plan

### Te pūtake o tēnei Pūrongo | Purpose of this report

The purpose of this report is to provide Council with an update on

- a key deliverable of **Project 0302: Te Pae Tawhiti Te Tiriti o Waitangi Excellence Framework** – the review of Te Pae Tawhiti
- next steps in implementing the framework throughout the network from 2023, including reporting cadence, measures and performance systems, and the dashboard

### Te Tāhuhu Kōrero | Background

Te Pae Tawhiti, Te Tiriti o Waitangi Excellence Framework (Te Pae Tawhiti) contributes to activity that demonstrates Te Pūkenga

- has a relentless focus on equity for Māori
- is actively honouring and upholding Te Tiriti o Waitangi in all we do across the network

Te Pae Tawhiti serves as both a framework to guide the network in its planning, actions and reporting, and a self-reflective tool for the network to review itself as a continuous quality improvement approach in order to understand how we are progressing towards Te Tiriti o Waitangi excellence.

It is a key performance indicator for 2021/2022 and those key deliverables have been met.

### Ngā Kōwhiringa me Te Tātāritanga | Options and analysis

As a key deliverable of Project 0302, the review of Te Pae Tawhiti elicited valuable feedback from Te Tiriti o Waitangi partners and Te Pūkenga kaimahi Māori.



The review identified that

- Te Pae Tawhiti needs to remain a dynamic, living document (v2.0)
- Ongoing revision and finalisation should occur in 2023 to align it with other key strategic documents/developments that are in development at present. These include
  - The Outcomes and Performance Measurement Framework (draft completed October 2022)
  - Organisational structure implementation (occurring October 2022 to July 2023)
  - The Equity Prototype and Strategy (completes July 2023)
  - Te Tiriti o Waitangi Partnerships Model (completes April 2023)
  - ISSP (in development)

This new version is more suited to the current needs of Te Pūkenga and its component parts (i.e., ITP subsidiaries, business divisions of the Work Based Learning subsidiary and Te Pūkenga national office) as they come together through the organisation structure changes in October 2022 – July 2023.

While further enhancement and alignment will occur through the duration of 2022 and into 2023, other activities underway in support of Te Pae Tawhiti implementation include

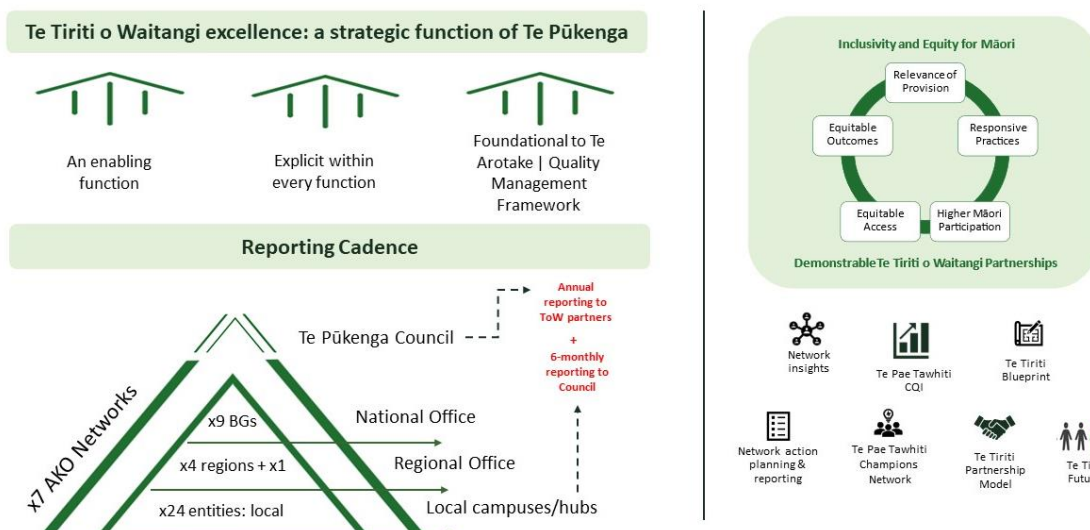
- A revised reporting cadence mapped to the proposed organisational structure and aligned with Learner Success Plan and TEC reporting (i.e., Te Rito Action Plans)
- The development of measures and monitoring mechanisms (i.e., insights and evaluation)
- A reporting dashboard and systems
- Te Pūkenga-led areas of priority for collective impact across the network

An action from the August Council meeting was to provide an update on intended reporting measures and processes. The following sets out the thinking at this point, and we welcome your feedback.

**Reporting cadence**

The extent to which Te Pūkenga is making progress against the outcomes and goals of Te Pae Tawhiti – in pursuit of Te Tiriti o Waitangi excellence – will be monitored and reported on quarterly to Council and TEC, and annually to Te Tiriti o Waitangi partners.

**Te Pae Tawhiti Framework 2022/2023**





**Notes to the graphic above**

- The right-hand side of the graphic depicts the journey of Te Pae Tawhiti since its introduction to the network almost 2-years ago
- The lower left-hand side of the graphic – the triangular shape in particular – is aligned with the proposed organisational structure and depicts the reporting cadence of Te Pae Tawhiti from a local level to regional, national, Council, TEC and Te Tiriti o Waitangi partnership levels, inclusive of Ako Networks

**Employing this reporting cadence, Te Pūkenga will**

- Regularly review its performance in achieving the outcomes and goals of Te Pae Tawhiti through self-reflective practice and continuous quality improvement (reference: Te Pae Tawhiti CQI Policy was approved by Te Poari Akoranga on 21 September 2022)
- Strive towards Te Tiriti o Waitangi excellence in all that we do. This is not a singular area of work by one team/business division, but an approach that must guide our policies, systems, processes and practices across all levels of Te Pūkenga within/by all business divisions

The following graphic depicts the intended reporting cadence in more detail. While it is yet to be fully refined, it provides an indication of the thinking that has been done to date based on available information, systems limitations, and organisation structure determination.

	When	What	Who	How
<p>Local campus/hub x24 entities</p>	<ul style="list-style-type: none"> <li>• Quarterly reporting to Regional Office</li> <li>• 6-monthly on KPIs (Self assessment approach to Continuous Quality Improvement (CQI))</li> <li>• Annual performance review</li> </ul>	<ul style="list-style-type: none"> <li>• Reporting on Regional Office action plan</li> <li>• Delivery</li> <li>• Ākonga Māori success</li> <li>• Local engagement</li> <li>• Partnership projects</li> </ul>	<ul style="list-style-type: none"> <li>• Reporting to Regional Office and local mana whenua</li> <li>• Accountable to Regional Office and mana whenua locally</li> </ul>	<ul style="list-style-type: none"> <li>• Live dashboards</li> <li>• Single data return (SDR)</li> <li>• Educational performance indicators (EPis)</li> <li>• Face to face locally</li> </ul>
<p>Regional Office x4 rohe</p>	<ul style="list-style-type: none"> <li>• Quarterly reporting from local and regional to National Office</li> </ul>	<ul style="list-style-type: none"> <li>• Develop regional action plan for each area/Business group to achieve Te Pae Tawhiti strategy, e.g.                             <ul style="list-style-type: none"> <li>o Regional engagement</li> <li>o Responding to and meeting regional needs and hapū/iwi aspirations</li> <li>o Partnership projects</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Reporting to National Office and hapū/iwi within rohe</li> <li>• Accountable to National Office and hapū/iwi within rohe</li> <li>• Work with RSLGs</li> </ul>	<ul style="list-style-type: none"> <li>• As above</li> <li>• Face to face regionally</li> </ul>
<p>National Office x9 Business Groups</p>	<ul style="list-style-type: none"> <li>• Quarterly reporting to Council and Tertiary Education Commission (TEC)</li> <li>• Annual Report, including dedicated Te Tiriti Outcomes section</li> </ul>	<ul style="list-style-type: none"> <li>• Annual setting of Statement of performance expectations (SPEs)</li> <li>• Develop Te Pae Tawhiti strategy</li> <li>• Set targets and metrics, e.g.                             <ul style="list-style-type: none"> <li>o Programme development</li> <li>o EPis</li> <li>o Policy and performance</li> <li>o Compliance</li> <li>o Funding/investment</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Reporting to Council</li> <li>• Reporting and accountable to TEC RoVE Programme Board and Minister</li> <li>• Accountable to both Council and Tiriti partners</li> <li>• Work with Workforce Development Councils, centres of Vocational Excellence and other parts of the network</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor &amp; report on:                             <ul style="list-style-type: none"> <li>o Progress at enterprise level</li> <li>o CQI and performance</li> <li>o Te Pae Tawhiti Strategy</li> <li>o Contribution to OPMF</li> </ul> </li> </ul>
<p>Te Pūkenga Council</p>	<ul style="list-style-type: none"> <li>• Annual Report, including dedicated Te Tiriti Outcomes section</li> </ul>	<ul style="list-style-type: none"> <li>• Oversee achievement of SPEs Te Pae Tawhiti strategy and annual targets</li> </ul>	<ul style="list-style-type: none"> <li>• Accountable to Minister and Taumata Aronui</li> <li>• Accountable to Tiriti Partners (f2f bi-monthly, x1 per rohe p.a.)</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor progress at enterprise level</li> <li>• Monitor CQI and performance</li> </ul>
<p>Te Tiriti Partners</p>	<p>National – Mātauranga Iwi Leaders Group (MILG) aspirations/expected outcomes                      Regional – hapū &amp; iwi aspirations/ expected outcomes                      Local – mana whenua/hapū &amp; iwi aspirations /expected outcomes</p>			

**Measures and monitoring mechanisms (insights and evaluation)**

Te Pae Tawhiti self-reflective practice will be an ongoing quality practice. However, insights and evidence will be drawn on at regular intervals to demonstrate to Te Tiriti o Waitangi partners and key stakeholders that Te Pūkenga is making actual and meaningful improvements for Māori (including according to what is of value to Māori).

This reporting process will be aligned to Te Pae Tawhiti outcomes and priority targets that are inclusive of (but not solely) educational performance indicators (EPis).

To support self-reflective practice Te Pae Tawhiti (v2.0) therefore includes

- Indicators of what ‘good’ looks like for each outcome and goal of Te Pae Tawhiti
- High level self-reflective pātai that guide planning, implementation, reporting and self-review against these outcomes and goals
- An evaluative rubric to assess to what extent we are meeting the outcomes and goals of Te Pae Tawhiti.

Work is underway to refine measures and monitoring mechanisms to support the ongoing implementation of Te Pae Tawhiti, and provide greater insights and evidence, that enables us to measure the extent to which we are making progress against the outcomes and goals of Te Pae Tawhiti, to inform our decision-making and measure ongoing impact.

An example of the data sets and how each metric maps – in this instance, Te Pae Tawhiti Outcome 1 – is included for Council’s reference below.

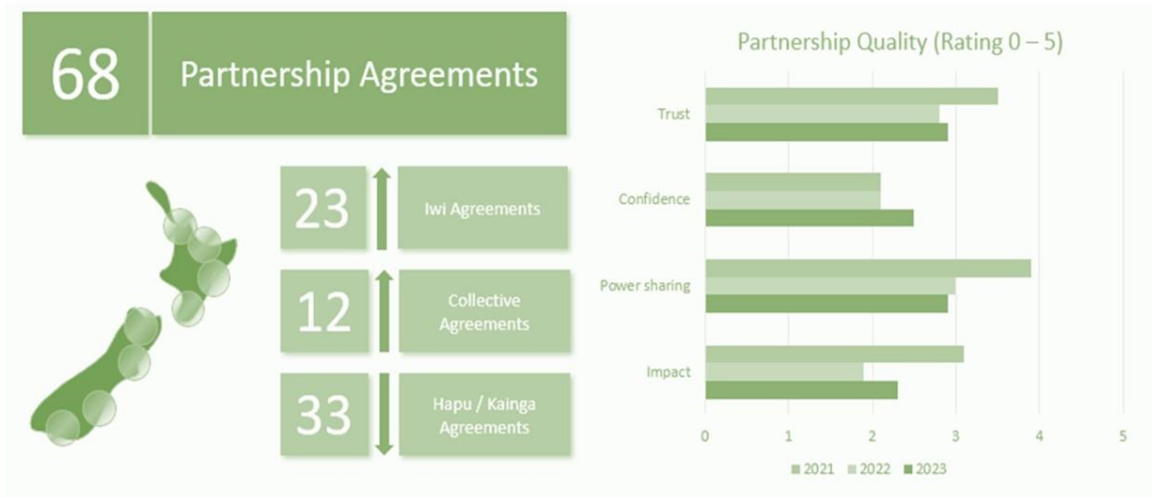
TPT Outcome	TPT Self-Reflective Pātai	Evaluative Indicators	TPT Framework Evidence Requirements	Proposed Measure	
<b>Outcome 1: Demonstrable Te Tiriti Partnership</b>	What impact has your work had on improved outcomes for Māori; equity for Māori; partnership with iwi? What are your next steps?	Māori/Crown partnerships are active and meaningful throughout Te Pūkenga	Partnership agreements (formal or informal) with iwi/Māori that support innovation and advance iwi aspirations	Formal arrangements made with Tiriti partners	
				Satisfaction rating of Tiriti partners via an evaluative approach (i.e., trust, confidence, impact, outcomes & benefits)	
				Partnership projects identified	
				# of partnership projects	
				Progress of partnership projects	
				\$\$ invested in partnerships (at national, regional & local levels)	
		Partnership is proactively led at senior governance and management levels throughout Te Pūkenga	Te Pūkenga embeds Māori voice within key leadership and management mechanisms, including at Council, and Senior Leadership	Iwi/Māori advisory groups are active and resourced	\$\$ partnership related activities/projects (at national, regional & local levels)
					Regional 'Advisory Kāhui': estd. ( <i>proposed option only - TBC, once agreed to with partners</i> )
					Regional partnership targets set (annually)
					# of shared decision-making opportunities provided to partners (as above)
					# kaimahi Māori in tier 1
					# kaimahi Māori in tier 2
					# kaimahi Māori in tier 3
					CQI self-assessment practice embedded throughout Te Pūkenga
					\$\$ spend/invested on Te Pae Tawhiti aligned projects
Iwi advise Council on Te Pūkenga effectiveness for Māori through external review/audit/reflection	Iwi advise Council on Te Pūkenga effectiveness for Māori through external review/audit/reflection	Iwi advise Council on Te Pūkenga effectiveness for Māori through external review/audit/reflection	\$\$ invested in Māori dedicated teams		
			# kaimahi Māori actively engaged in Te Ohu Kaimahi Māori		
			# kaimahi Māori in total (& proportionate to ākonga Māori)		

### Reporting dashboard and systems

The following is a sample reporting dashboard we have developed to demonstrate how we intend to monitor ongoing progress and collective impact in relation to Te Tiriti o Waitangi excellence. Te Pae Tawhiti Outcome 1 has been used in this example.

Of the existing dashboards and systems throughout the network that assist with the collation, reporting and monitoring of data, we are aware of an exemplary system used by Otago Polytechnic – a Performance Excellence Portal – that we are looking into as we resolve our dashboard, systems and software requirements for the Partnerships and Equity work programme from 2023.

### Outcome 1: Demonstrable Tiriti o Waitangi Partnerships



#### High-level Te Tiriti o Waitangi Excellence roadmap

A Tiriti o Waitangi Excellence roadmap is currently in development, the draft of which will be presented to Council for feedback in November 2022. It integrates the deliverables of Te Pae Tawhiti Te Tiriti Excellence and sets clear activities that will move Te Pūkenga towards Te Tiriti o Waitangi excellence. The intent is that the road map activities will include input from Tiriti partners to meet the expectations and opportunities outlined in our Te Tiriti o Waitangi Partnership approach.

This roadmap will provide direction as to how Te Tiriti o Waitangi Excellence will be operationalised throughout Te Pūkenga, and map each action point and focus area, with the business division and/or team responsible for its delivery. The roadmap will map these in a phased developmental approach to Horizon 1 (2023), Horizon 2 (2024-2026) and Horizon 3 (2027-2033+).

While there will be multiple action points and focus areas in this roadmap, there are five key areas that all parts of the network will be focused on during at least Horizons 1 and 2, all of which will be underpinned by a foundation of continuous quality improvement through quality practices that will lead to education excellence and equity for Māori

1. Te Tiriti o Waitangi partnerships
2. Building Māori cultural capability and strengthening Māori leadership capability
3. Embedding Mātauranga Māori through all that we do
4. Ensuring holistic approaches to Māori learner wellbeing (provision, support and services)
5. Māori data sovereignty

#### Te Pae Tawhiti | Te Tiriti o Waitangi excellence

The review of Te Pae Tawhiti (2020-2025) contributes to an enhanced second version of this working draft that will continue to be refined as a dynamic framework that guides the network’s planning, implementation, reporting and reviewing. This version of Te Pae Tawhiti and the development of insights and evaluation, measures, reporting dashboards and development of a comprehensive Te Tiriti o Waitangi Excellence roadmap - will enable Te Pūkenga to measure both the investment and progress towards the achievement of Te Pae Tawhiti outcomes and goals.



### Pānga ki Ngā Ākonga/Kaitukumahi | Learner outcomes

This revised Te Pae Tawhiti framework will support the learner journey, providing greater guidance as we develop quality self-reflective practice throughout the entire Te Pūkenga network, and gather evidence to demonstrate we are making improvements for Māori – ākonga, whānau, hapū, iwi, communities, and employers. It aligns with and contributes to all four outcomes in Te Rito Outcomes Framework and will inform equity action plans – in particular for ākonga Māori – across Te Pūkenga.

Together, Te Pae Tawhiti and Te Rito Outcome Framework seek to

- Enable learning environments that enable success through inclusivity and equity for Māori and provision that has relevance for Māori
- Partner with hapū, iwi and Māori to uphold tino rangatiratanga and ensure shared decision making in the areas that are of priority to them
- Focus on the holistic wellbeing of ākonga, engaging in ways that honour Te Tiriti o Waitangi and ensure strong relationships are inclusive of ākonga Māori and their whānau
- Provide equitable access in order to provide every opportunity for equitable outcomes – where Māori thrive as Māori

### Pānga ki Ngā Ākonga/Kaitukumahi | Employer Impact

Te Pae Tawhiti (v2.0) addresses the need for our Te Tiriti o Waitangi excellence framework to talk to and be inclusive of all parts of the network: on campus, in work, online and at governance, management and operational levels. While the sphere of influence Te Pūkenga may have with employers could be considered as limited, we are legislatively required to be regionally responsive, and in being so, develop meaningful partnerships with

- Industry, including Māori and Pacific employers, smaller employers and those operating in niche sectors (4(b)(i))
- Communities at a local level, including hapū and iwi, and Pacific communities (4(b)(ii))

We must also ensure our delivery approaches are culturally responsive, whether on campus, in the workplace, online or otherwise (4(h)).

Te Pae Tawhiti provides guidance on how each part of the network will engage in continuous quality improvement and enable quality practices that will ensure education excellence and equity for Māori wherever they choose to study and whichever mode of delivery they choose to engage in. To gauge what 'good' looks like in relation to inclusivity and equity for Māori in the workplace, an evaluative approach will be used to measure educational performance and ensure 'Māori succeed as Māori'. All parts of the network will be required to engage in self-reflective practice to ensure we evidence shifts towards achieving Te Tiriti o Waitangi excellence.

### Ōritetanga | Equity Impact

The revised Te Pae Tawhiti Tiriti o Waitangi excellence framework – together with the enhancements and Te Pae Tawhiti continuous quality improvement (CQI) approach – will be used to inform and enhance our continuous quality improvement processes to ensure we are delivering on our Charter duties and the

Minister's Letter of Expectation that we give effect to Te Tiriti o Waitangi and deliver inclusion and equity for (and with) Māori.

### Te Uiuinga Whānui | Engagement/consultation

Group Engaged With	Level of Engagement	Commentary
Te Pae Tawhiti Champions Network	Seek input into the proposed review process	The proposed review process was shared with Te Pae Tawhiti Champions at their monthly hui on 25 March 2022 and feedback sought. We then contacted each Champion individually to seek advice on how best to engage with them and their Te Tiriti o Waitangi partners as part of the review. The majority voiced a preference to facilitate the process with mana whenua themselves.
	Seek feedback	An email and link to Survey Monkey was sent to Te Pae Tawhiti Champions following the hui on 25 March. The survey remained open from 25 March – 6 June 2022. Two Jam Sessions were also held on 7 & 8 June 2022 to provide an online face-to-face option for discussion and to provide feedback. Feedback from respondents was collected from both data sources and included in the review report (shared with Council in August) and used to inform the review of the revised framework (v2.0). A visual of Te Pae Tawhiti (v2.0), proposed reporting cadence, measures and monitoring mechanisms was shared with Te Pae Tawhiti Champions Network on 23 September 2022 and feedback was noted for future refinement.
Te Tiriti o Waitangi partners	Seek feedback	An email and link to Survey Monkey was sent to Te Pae Tawhiti Champions following the hui on 25 March 2022. They were also asked to forward it on to Te Tiriti o Waitangi partners, as previously discussed and agreed to. The survey remained open from 25 March – 6 June 2022. Two Jam Sessions were also held on 7 & 8 June 2022 to provide an online face-to-face option for discussion and to provide feedback. Feedback from respondents was collected from both data sources and included in the review report (shared with Council in August) and used to inform the review of the revised framework (v2.0).
Kaimahi Māori from the subsidiary network	Seek feedback	An email was sent to Te Pae Tawhiti Champions on 26 May 2022 asking them to share the invitation to the Jam Sessions on 7 & 8 June 2022 with kaimahi Māori in their subsidiary. This was to provide an online opportunity for kaimahi Māori to have input into the review and provide feedback on the framework. Feedback from these sessions was included in a review report (shared with Council in August) and used to inform the review of the revised framework (v2.0).
Unions – TEU and TIASA	Seek feedback	An email was sent to TEU (Te Pou Tuarā and Te Pou Takawaenga/Te Pūkenga liaison) and TIASA (MIT Branch Chair) on 26 May inviting members to attend the Jam Sessions on 7 & 8 June 2022. This provided an online face-to-face opportunity for kaimahi Māori to have input into the review and provide feedback on the framework. Feedback was included in the review report (shared with Council in August) and used to inform the review of the revised framework (v2.0). An update on Te Pae Tawhiti (including the review) was recorded via interview for the Te Uepū Conference for Māori members of the TEU on 19 May 2022.
WBL subsidiary	Seek feedback	The review of Te Pae Tawhiti was discussed with the Kaikōkiri Partnerships and Equity during the first week of August 2022. A follow up email was sent 7 August, seeking feedback on the revised draft framework – no further feedback was received.

Group Engaged With	Level of Engagement	Commentary
PAE Peer Review team	Inform and seek feedback	The draft Te Pae Tawhiti review report was reviewed by the PAE Peer Review team on 6 July 2022. Feedback assisted in the refinement of the final report. The revised framework was reviewed by the PAE Peer Review team on 9 August 2022 and further refined as a result.
ADI Division	Inform and seek feedback	The revised framework was presented to and discussed with the Kaikōkiri Quality on 23 September 2022. Feedback was used to refine elements of the framework including the addition of Te Pūkenga values (p.4 of Te Pae Tawhiti v2.0).
PAE SteerCo	Inform and seek feedback	The revised framework was reviewed by the PAE SteerCo on 23 September 2022 – suggested enhancements were added as a result.

### Ngā tino raru ka heipu mai | Key risks

Risk Title	Description	Potential Consequences	Current Mitigation	Comments
R01	There is a risk that Te Pae Tawhiti as a tool does not meet the expectations of the network	<ul style="list-style-type: none"> <li>Seen as compliance versus good practice</li> <li>Disengagement</li> <li>Scale of change expected is not achieved or not achieved to the extent anticipated</li> </ul>	<ul style="list-style-type: none"> <li>Te Pae Tawhiti engagement plan developed to ensure visibility of Te Pae Tawhiti across the network of Te Pūkenga</li> <li>Monthly hui with Te Pae Tawhiti Champions across the network to ensure timely dissemination of information and platform for discussion and feedback</li> </ul>	NA
R02	There is a risk that subsidiaries may fail to meet Te Pae Tawhiti reporting and monitoring requirements and that Te Pae Tawhiti is not fully implemented and used as ongoing self-assessment	As above	<ul style="list-style-type: none"> <li>Te Pae Tawhiti engagement plan developed to ensure visibility of Te Pae Tawhiti across the network of Te Pūkenga</li> <li>Ensure subsidiary quarterly reports inform Te Pae Tawhiti action planning undertaken by national office divisions to maintain focus on momentum and impact across network</li> </ul>	NA

### Te tirohanga taha pūtea | Financial considerations

Te Pae Tawhiti 2023 implementation budget is in development. It covers the development activities identified in this Paper, the Next Steps, as well as the transition from a projectised approach to 'business as usual' from July 2023.

### Te Ahunga Ki Mua | Next steps

#### Dissemination

To demonstrate Te Pūkenga is meeting its legislative requirements and the Minister's Letter of Expectation, Te Pae Tawhiti (v2.0) will be shared with the following:

- The RoVE ecosystem through Report to the Minister and Design Authority

- Te Taumata Aronui
- Komiti Māori
- Komiti Kaimahi
- Mātauranga Iwi Leaders Group (MILG)\*
- Te Pae Tawhiti Champions\*, Te Tira Manukura\* and Te Rautaki Whakarōpū\*
- Te Tiriti o Waitangi partners (via the ITP subsidiary network)\*
- National Office, ITP subsidiaries and WBL subsidiary\*
- Te Poari Akoranga
- TEU\* and TIASA\*
- The wider public via Te Pūkenga website

### Socialisation

Socialisation will be supported by a Te Pae Tawhiti communications plan to socialise the revised framework, improve awareness and increase engagement throughout the network. This will also be advanced through an enhanced Te Pae Tawhiti Champions Network from 2023.

Te Pae Tawhiti induction is available as part of the onboarding process for new staff, and ongoing learning and development opportunities will be available to continue to build capability (as will learning and development on how to engage in self-assessment practices – this is currently being developed by the Quality Practices Self-Assessment Working Group, led by Academic Delivery and Innovation).

### Transition Plan

A transition plan will be developed during October to ensure the intent and principles of Te Pae Tawhiti and the approach to continuous improvement is embedded through all that Te Pūkenga does, and that from Horizon 1, Te Tiriti o Waitangi excellence and equity for Māori becomes ‘business as usual’. This will be a whole-of-organisation approach, including National Office, Te Pūkenga regions and Ako Networks.

### Ongoing development 2022/2023

The next phase of review and refinement will be undertaken with key partners and stakeholders (as indicated with an \* above), as well as kaimahi and ākonga representatives. This will be achieved through

- The establishment of a network working group through an EOI process via Te Pae Tawhiti Champions Network, Te Tira Manukura and Te Rautaki Whakarōpū in quarter 4 2022
- A design thinking wānanga in quarter 1 2023 with the above working group, and development workshops with Te Tiriti o Waitangi Excellence Project team in quarter 1 2023
- Engagement and consultation with Komiti Māori and MILG to test and refine in quarter 2 2023.

### Te Hunga whai koha | Contributors

- Te Pūkenga Executive Leadership Team
- Kaikōkiri Te Tiriti Practice (Partnerships and Equity)
- Kaikōkiri Director Quality (Academic Delivery and Innovation)
- Kaitohutohu Māori Cultural Capability (Partnerships and Equity)

- Consultants: Roxanne Smith (Te Paetawhiti Ltd) and Mania Maniapoto-Ngaia (Aiorangi Ltd)
- Tier 3 leaders, Partnerships and Equity (Peer Review & SteerCo)
- Te Pae Tawhiti Champions Network

### Ngā Tāpirihanga | Appendices

- [Appendix 1: Revised Te Pae Tawhiti Framework \(v2.0\)](#)

## 5. Reports from Committees



## Pūrongo Kaunihera a Te Pūkenga

### Council Report

11 October 2022

<b>Title</b>	<b>Te Poari Akoranga Report</b>
<b>Provided by</b>	Dr Angela Beaton, DCE Delivery and Academic
<b>Title</b>	Te Poari Akoranga Report
<b>For</b>	<b>Information</b>

### Te Taunaki | Recommendation(s)

It is recommended that the Council:

a.	<b>Receive</b> the report from Te Poari Akoranga meeting held online via Teams 21 September 2022; and
b.	<b>Approve</b> the appointment of one member of the Māori Advisory Committee of Te Pūkenga (established in accordance with section 325(1) of the Act) to Te Poari Akoranga o Te Pūkenga; and
c.	<b>Approve</b> an extension to the membership term of Te Urikore Biddle until 31 December 2022; and
d.	<b>Note</b> expiry of Te Poari Akoranga membership terms; and
e.	<b>Note</b> the membership resignation received from the Learner Advisory Committee representative; and
f.	<b>Note</b> the approval of the Continuous Quality Improvement (CQI) Policy

### Report from Te Poari Akoranga meeting held 21 September 2022

Te Poari Akoranga:

1. Welcomed new member Jasmine Te Hira, Kōmiti Māori representative.
2. Welcomed Tagaloatele Peggy Fairbairn-Dunlop, Te Pūkenga Council member, in attendance as an observer and advisor.
3. Welcomed Peter Winder, Acting Chief Executive, Te Pūkenga, in attendance to hold a 'fire-side' chat with the members.
4. Acknowledged Skyla Flowers, Learner Advisory Committee representative who has tendered her resignation and thanked her for her attendance, participation and valuable insights shared throughout her tenure on Te Poari Akoranga.
5. Acknowledged Liz McKenzie and Doug Pouwhare whose membership terms have been completed, and thank them for their participation, excellence and the valuable insights shared throughout their tenure on Te Poari Akoranga.
  - Note Liz McKenzie continues as a member of Te Ohu Whakahaere Approvals.
  - Note Doug Pouwhare continues as Co-Chair of Te Ohu Whakahaere Approvals.

6. Acknowledged Te Urikore Biddle whose membership term has been completed; and agreed to request Te Pūkenga Council's approval to extend Te Urikore Biddle's membership until 31 December 2022.
7. Received the following documentation:
  - a. Minutes of the most recent Te Ohu Whakahaere Quality meetings (sub-committees of Te Poari Akoranga o Te Pūkenga)
  - b. Minutes of the most recent Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate meeting (sub-committee of Te Poari Akoranga o Te Pūkenga)
  - c. Te Kawa Maiororo: Awards and Graduation requirements and regulations
  - d. Te Kawa Maiororo: Recognising Knowledge and Skills assessment requirements and regulations
  - e. A list of the unified Te Pūkenga programmes, which include transitioned and transformed unified programmes that will be submitted to Te Ohu Whakahaere Approvals for approval and accreditation and for submission to NZQA and Regulatory Bodies by Te Pūkenga in October 2022.
8. Through Te Poari Akoranga, Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate wish to notify Te Pūkenga Council of further feedback on He Anga Mana Wakakairo Hinengaro Intellectual Property (IP) draft framework; in particular concerns around rangahau, research and postgraduate activities; and that should these concerns not be addressed during the consultation phase, the framework as it stands is unacceptable and unworkable from the seam point of rangahau, research and postgraduate study.
9. Endorsed the establishment of a working group to develop and monitor a proposed pilot to guide a process for the transition of local and regional academic committees into Te Pūkenga by 1 January 2023.
10. Approved the Continuous Quality Improvement Policy and that it is foundational to Te Pūkenga Quality Management System.

### Approval of Te Poari Akoranga membership

#### Recommendation

1. That Te Pūkenga Council approve the membership appointment of Jasmine Te Hira, Kōmiti Māori representative to Te Poari Akoranga.
  - a. Noting the progress from an interim state towards the implementation of full membership of Te Poari Akoranga o Te Pūkenga in line with the terms of reference.
  - b. Te Poari Akoranga o Te Pūkenga membership is set out in the Terms of Reference as follows:
    - Tangata Whenua member (co-Chair)
    - Deputy Chief Executive, Delivery and Academic (co-Chair)
    - Two (2) enrolled learners from the learner committee of Te Pūkenga (established in accordance with section 325(1) of the Act)
    - Two (2) members from the Māori Advisory Committee of Te Pūkenga (established in accordance with section 325(1) of the Act)
    - Two (2) members from the staff committee of Te Pūkenga (established in accordance with section 325(1) of the Act)
    - Deputy Chief Executive, Partnerships and Equity or delegate
    - Chief Executive of Te Pūkenga or delegate
    - Ohu Whakahaere (national sub-committee) Chairs or delegates



c. For information, the current members of Te Poari Akoranga are:

- Jeanette Grace, co-Chair
- Angela Beaton, co-Chair
- Linda Aumua, Kaimahi Advisory Committee representative
- Fiona Beals, co-Chair Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate
- Annemarie Gillies, co-Chair Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate
- Mary-Liz Broadley, Kaimahi Advisory Committee representative
- Hamish Duncan, Learner Advisory Committee representative
- Kieran Hewitson, DCE Partnerships and Equity or delegate representative
- Kim Isherwood, co-Chair Te Ohu Whakahaere Quality
- Diane Lithgow, co-Chair Te Ohu Whakahaere Approvals
- Doug Pouwhare, co-Chair Te Ohu Whakahaere Approvals
- Deborah Young, co-Chair Te Ohu Whakahaere Quality
- Vacancy, Kōmiti Māori representative
- Vacancy, Learner Advisory Committee representative

2. That Te Pūkenga Council approve to extend the membership of Te Urikore Biddle until 31 December 2022.

**Te Urikore Biddle**, Executive Director Māori, Wintec

Strengths in:

- Mātauranga Māori
- Equity of learner outcomes
- NZQA systems and processes, including Mātauranga Māori qualifications



### Continuous Quality Improvement (CQI) Policy

Te Poari Akoranga approved the Continuous Quality Improvement (CQI) Policy; and approved that it is foundational to Te Pūkenga Quality Management System.

#### **Background**

The CQI policy describes responsibility at all levels of the organisation, taking a whole organisation approach to CQI.

To ensure an integrated, whole-of-organisation approach to TPT CQI, the policy has been developed in collaboration with the Academic Delivery and Innovation (ADI) division to support Te Pūkenga to engage in continuous quality improvement and enable practices that embed the principles of Te Pae Tawhiti, Te Tiriti o Waitangi Excellence Framework (TPT).

The intent of the CQI policy is to develop a network-wide integrated insights and evaluation function to inform and support Te Pae Tawhiti quality assurance process, reporting and continuous quality improvement.

## **Te Poari Akoranga (Academic Board) MINUTES – Open Wednesday, 21 September 2022**

### **Minutes**

These are the Open minutes of a meeting of Te Poari Akoranga held on Wednesday, 21 September 2022 at 9am, online via Microsoft Teams.

### **Present**

#### **Te Poari Akoranga Members**

Angela Beaton (Co-Chair)	Liz McKenzie
Jeanette Grace (Co-Chair)	Jasmine Te Hira
Fiona Beals	Doug Pouwhare
Te Urikore Biddle	Peter Winder (Acting Chief Executive)
Mary-Liz Broadley	Deborah Young
Kieran Hewitson	

Jeanette Grace chaired the meeting.

### **In Attendance**

Jeanette Fifield (Academic Governance Coordinator, Te Pūkenga).  
Tagaloatele Peggy Fairbairn-Dunlop, Council Member, Te Pūkenga.  
Julia Parrott, ex-officio Te Ohu Whakahaere Approvals, Te Pūkenga – Item 5.3.  
Fionna Moyer, Kaikōkiri Director Quality, Te Pūkenga – Item 6.1, Item 6.2  
Dave Dixon, Recognising Knowledge and Skills Working Group Representative - Item 6.2.  
Trish Chaplin-Cheyne, Recognising Knowledge and Skills Working Group Representative - Item 6.2.

### **Quorum**

The Chair noted that a quorum of members were present at the meeting and declared the meeting open.

#### **1. Karakia Tīmatanga**

The Chair welcomed everyone to the meeting and opened the meeting with a karakia.

#### **2. Welcome / Apologies**

The Chair noted apologies received from, Linda Aumua (Open session), Hamish Duncan (Learner Advisory representative), Skyla Flowers (Open session) and Diane Lithgow.

The Chair welcomed new member Jasmine Te Hira, Kōmiti Māori representative and Peter Winder, Acting Chief Executive to the meeting. A whakawhanaungatanga session took place. Peter Winder thanked the members for sharing aspirations and insights and encouraged engagement with himself and Te Pūkenga Council on matters in relation to Te Poari Akoranga.

The Chair thanked P Winder for his attendance. P Winder left the meeting.

The Chair acknowledged this is the last meeting of members Te Urikore Biddle, Liz McKenzie and Doug Pouwhare, whose membership terms have been completed.

### **3. Administration**

#### **3.1 Te Poari Akoranga Calendar and Schedule of Committees**

Te Poari Akoranga meeting time, **9am to 3pm** for the remainder of 2022.

#### **3.2 Open Minutes of the Previous Meeting**

##### **Scheduled Meeting – 10 August 2022**

##### **Resolution:**

Te Poari Akoranga approved the minutes of the open meeting of Te Poari Akoranga held on 10 August 2022, as a true and accurate record of the meeting.

**Moved:** Te Urikore Biddle

**Seconded:** Kieran Hewitson

**CARRIED**

#### **3.3 Matters Arising**

- Recognition of Prior Learning (RPL) – Agenda item 6.2
- Awards and Graduation – Agenda Item 6.1
- 2023 Trades Academy Programme Provision – updated report received, for information.

### **4. Te Pūkenga Council Report – August**

The members received a verbal update of the report to Council for the month of August 2022, for information.

## 5. Ohu Whakahaere o Te Poari Akoranga

### 5.1 Te Ohu Whakahaere Quality

#### 5.1.1 Scheduled meeting held on 7 September

The members received a verbal update of the meeting held on 7 September 2022 which included:

- a request for a central repository to access respective terms of references for Te Poari Akoranga and ngā ohu whakahaere as required
- endorsement of the final engagement round of Te Kawa Maiororo Te Pūkenga to the network
- the recommendation for approval to Te Poari Akoranga, Te Ohu Whakahaere Quality endorsement of the Continuous Quality Improvement Policy and that it is foundational to Te Pūkenga Quality Management System.

**Action:**

The Academic Governance Co-ordinator to set-up a central repository for Te Poari Akoranga and its sub-committees and upload the Terms of References, for access by ngā ohu members.

#### 5.1.2 Minutes of the meeting held on 11 August 2022

The members received the minutes of the meeting held on 11 August 2022, for information.

#### 5.1.3 Continuous Quality Improvement (CQI) Policy

Deferred to 2.30pm to accommodate the availability and attendance of Janine Kapa and Roxanne Smith.

## 5.2 Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate

#### 5.2.1 Scheduled meeting held on 13 September 2022

The members received a verbal update of the meeting held on 13 September which included:

- a request to Te Poari Akoranga to notify Te Pūkenga Council of Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate serious concern raised in the consultation phase of He Anga Mana Whakairo Hinengaro | Intellectual Property Framework, in particular as it stands, it is unacceptable and unworkable from the seam point of rangahau, research and postgraduate study
- receipt of the consultation submission by Otago Polytechnic which articulates these concerns, and are endorsed by Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate.

**Action:**

Te Poari Akoranga notify Te Pūkenga Council of Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate serious concern in relation to He Anga Mana Whakairo Hinengaro | Intellectual Property Framework, as outlined above. This will occur at the November Council if work to align expectations in relation to the policy has not been resolved before then.

**5.2.2 Minutes of the meeting held on 30 August 2022**

The members received the minutes of the meeting held on 30 August 2022, for information.

**5.2.3 Process for filling vacancies and co-opting on ngā ohu whakahaere**

The members received a memorandum outlining a proposed process for filling vacancies and co-opting onto ngā ohu. Discussion took place.

**Resolution:**

Te Poari Akoranga adopt the following processes:

1. Guiding document | Terms of Reference (ToR) Mematanga | Membership, noting processes for filling vacancies and co-opting are in the terms of reference
2. Vacancies will be called for by te ohu and expressions of Interest are not necessary. Te ohu will consider applications against the identified need and/or gap and with the understanding the membership needs to be reflective of Te Pūkenga to give effect to Te Tiriti. If there are no suitable applicants, then te ohu may approach members in the network to gauge interest and invite for consideration of a position.
3. Te ohu will make a recommendation to Te Poari Akoranga for approval by the Co-Chairs of Te Poari Akoranga.

**Moved:** Fiona Beals  
**Seconded:** Te Urikore Biddle  
**CARRIED**

**Action:**

Ngā ohu whakahaere adopt the processes to fill vacancies and co-opting, as required.

**5.3 Te Ohu Whakahaere Approvals****5.3.1 Scheduled meeting held on 19 September 2022**

The members received a verbal update of the meeting held on 19 September 2022.

### 5.3.2 Interim Approvals

The members received an update of activities. Discussion included:

- Work Development Council (WDC) endorsement process
- the large volume of unified programmes being submitted for approval and accreditation, which include transitional programmes (levels 1-6); and transformed degree programmes.
- review and evaluation of timelines for the transitional programmes (levels 1-6)
- processes put in place to manage the capacity and volume of approvals and accreditations being submitted to te ohu
- processes put in place to manage te ohu resources and capability
- provision of the list of level 1-6 unified programmes that will be submitted to te ohu (5 and 12 October 2022)
- NZQA times for submission
- Te Ohu delegation of approval.

The Chair welcomed Julia Parrott to the meeting. The members received a verbal overview of the socialisation of and consultation undertaken throughout the process, the list of programmes for submission to te ohu, internal timeframes and deadline dates for submission to NZQA for approval and accreditation. Discussion included:

- an opportunity for Te Poari Akoranga to guide local academic committees during the transition to interim divisional structure
- acknowledging a reasonable approach and a process in the interim
- having two sets of programmes that lead to the same qualification in some cases and for an interim time period
- the provision of programmes of study and programme documents that provide flexibility

#### **Resolution:**

Te Poari Akoranga approve formal delegation of the approval of transitional programmes levels 1-6 submitted for approval and accreditation to Te Ohu Whakahaere Approvals.

**Moved:** Deb Young

**Seconded:** Fiona Beals

**CARRIED**

#### **ACTION:**

Te Ohu Whakahaere Approvals update their Terms of Reference.

The members noted the quantum of programmes and the amount of work involved, acknowledging the role and purpose of Te Poari Akoranga in providing assurance and confidence.

Te ohu acknowledge there is an opportunity to start to look at a wider breadth of process, for consistency and invite Te Poari Akoranga to provide feedback on a proposed process for transformed programmes.

Te Ohu will review processes and improvements identified from learnings in this suite of approvals and acknowledge future reviews and internal processes will be informed by the final Operating Model, for Te Pūkenga in 2023.

Te ohu is requested to provide a list of the programmes (both transitional and transformational) to Te Poari Akoranga, for information.

The members applaud the development teams, te ohu and staff involved throughout the process for the quantum of work undertaken in the timeframe to meet the external deadline approvals date.

The Chair thanked J Parrott for her attendance. J Parrott left the meeting.

### **5.3.2 Appointment of new member**

Moved to the Closed session of Te Poari Akoranga.

## **6. Te Kawa Maiorooro | Educational Regulatory Framework**

The Chair welcomed Fiona Moyer to the meeting.

### **6.1 Awards and Graduation Regulations**

The members received a verbal overview of the Awards and Graduation Regulations. Insights included:

- Te Kawa Maiorooro Te Pūkenga will be implemented from 1 January 2023
- the framework includes high level regulatory statements on Awards and Graduation
- confirmation of eligibility and conferral of the award simultaneously
- ensure ākongā receive their awards as quickly as possible
- participation by all ākongā in the graduation ceremony of their choice
- provision of awards in both English and Te Reo Māori – ākongā will have a choice
- all business divisions within the network will retain their own practices and traditions for managing awards and graduations during the transitional phase. As subsidiaries transition into Te Pūkenga business divisions, Te Pūkenga will become the awarding institution
- work is still in progress on the design of the certificate



- signatories on subsidiary-awarded certificates remain the same, signatures on co-branded certificates may change depending on the requirements for the qualification award
- the Seal has been approved and the design work is in progress
- capping delegation discussions are taking place
- WBL colleagues will continue with their award of qualifications

**Action:**

The members may share the memorandum (Attachment 6.1) with Academic Managers/ Directors.

The Chair welcomed Dave Dixon and Trish Chaplin-Cheyne to the meeting.

## 6.2 Recognising Knowledge and Skills (RKS) Regulations

The members received a verbal overview of the Recognising Knowledge and Skills Regulations. Insights included:

- regulations allows credit to be awarded towards a formal qualification, course or standard, where ākongā have already acquired, and can demonstrate current relevant knowledge and skills.
- use of terms and their definition
- requirements for an RKS application
- assessment requirements and conditions
- criteria for evidence used in RKS assessment
- RKS assessment process components
- Proposed RKS Centre
  - Terms of Reference
  - Role of the Centre
  - Role of the Kaiarahi
  - Role of the Assessor
  - Role of the Review Assessor
  - Role of RKS Centre Moderator
- quality assurance of RKS decisions and outcomes.

Discussion included:

- acknowledgement of feedback from Academic Managers incorporated into draft document
- flexibility to gather skills and knowledge from Indigenous groups, providing currency and creativity
- acknowledgement of putting ākongā at the centre throughout the regulations
- decision of centralised RKS centre – discussions ongoing
- the functions and quality management may be centralized, for consistency across the network
- the cost per credit charged to ākongā

- clarification of credit limit – there is no limit, however it was noted regulatory body credit limits are not included in programme documents.
- consultation/engagement with TITOs within WBLs
- engagement with regulatory bodies
- considerations by Te Tiriti partners

D Dixon and T Chaplin-Cheyne thanked the members for their feedback and for the opportunity to present the regulations for discussion. Feedback will be taken back to the RKS Working Group.

The Chair thanked D Dixon and T Chaplin-Cheyne for their attendance. F Moyer acknowledged the support and amount of work undertaken by the Academic Delivery and Innovation team throughout the development process of Te Kawa Maiororo and for the commitment and excellent work undertaken by the RKS Working Group and all staff involved.

F Moyer, D Dixon and T Chaplin-Cheyne left the meeting.

#### 7. **Next meeting**

TBC Wednesday, 19 September 2022, 9am to 3pm, online via Microsoft Teams.

#### 8. **Formal Motion for Moving into the Closed session**

The Chair moved the formal motion to move into the Closed session.

##### **Resolution:**

IT WAS RESOLVED THAT TO THE EXTENT THAT THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 (LGOIMA) MAY APPLY, THE PUBLIC BE EXCLUDED FROM THE CLOSED SESSION OF THE MEETING IN ACCORDANCE WITH SECTION 48(1) OF LGOIMA AND THE PARTICULAR INTERESTS PROTECTED BY SECTION 9 OF THE OFFICIAL INFORMATION ACT 1982 (SPECIFICALLY, TO PROTECT THE PRIVACY OF NATURAL PERSONS AND TO PROTECT INFORMATION WHERE THE MAKING AVAILABLE OF SUCH INFORMATION WOULD BE LIKELY UNREASONABLY TO PREJUDICE THE COMMERCIAL POSITION OF TE PŪKENGA, WHICH WOULD BE PREJUDICED BY THE HOLDING OF THE RELEVANT PARTS OF THE PROCEEDINGS OF THE MEETING IN PUBLIC.

**Moved:** Linda Aumua  
**Seconded:** Doug Pouwhare  
**CARRIED**

The Open session closed at 11.30am.

## Resolution to move Out-of-Committee from the Closed Session

### Resolution:

Te Poari Akoranga moved out-of-committee at 2.30pm | Item 17. Continuous Quality Improvement (CQI) Policy.

**Moved:** Deborah Young

**Seconded:** Jasmine Te Hira

**CARRIED**

The Chair welcomed Fionna Moyer, Janine Kapa and Roxanne to the meeting.

### 17. Continuous Quality Improvement (CQI) Policy

The members received a comprehensive verbal overview of the background and development of the policy submitted to Te Poari Akoranga for 1. Approval of the policy and 1. Approval that it is foundational to Te Pūkenga Quality Management System.

The intent of the policy is to develop a network-wide integrated insights and evaluation function to inform and support quality assurance process, reporting and continuous quality improvement. Discussion included:

- insights gathered to inform the policy development and approach for the network
- Te Ohu Whakahaere Quality discussions held and their endorsement and recommendation for approval to Te Poari Akoranga
- acknowledgement to the development team for providing an excellent document
- recognise the policy presents opportunity for a new approach
- self assessment processes looking at a kaupapa approach. F Beals will send report to F Moyer
- what is the possibility of taking the principles-based approach within the influence of the employer who is effectively the kaiako and the classroom? Taking a Te Tiriti based approach into the learning environment was acknowledged
- the development of self-reflection tools based on the same set of principles
- important to consider the inclusion of explicit statements of Mātauranga Māori
- how do we separate out the evaluative process and the variables that sit within the workplace that are outside our sphere of influence?
- to what extent the CQI policy will influence other policies developed across the network and be embedded where it needs to be?

- further consideration by the development team to align the policy Principles to Te Pūkenga values?
- the members request a summary statement to share with colleagues on how the frameworks will speak to each other.

**Resolution:**

Te Poari Akoranga:

1. Approve the Continuous Quality Improvement Policy; and
2. Approve that it is foundational to Te Pūkenga Quality Management System

**Moved:** Jeanette Grace  
**Seconded:** Te Urikore Biddle  
**CARRIED**

The Chair thanked F Moyer, J Kapa and R Smith for their attendance. F Moyer, J Kapa and R Smith left the meeting.

**18. Karakia mutunga – T Biddle.**

The meeting closed at 3.05pm.

DRAFT

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## Te Pūkenga Interim Kaimahi Advisory Committee (IKAC)

### Open Minutes

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**Minutes of a meeting of the Interim Kaimahi Advisory Committee held on-line via Teams on Monday day 05 September 2022 at 9.00am.**

- Present:** Heath Sawyer (Co-Chair), Nippy Paea (Co-Chair), Angela Cooper, Andrea Armstrong, Jessica Costall, Jody Takimoana, Keri Youngman, Mary-Liz Broadley, Ramari Raureti, Rhys Thurston, Scott Casley, Barry Paterson, Bill Rogers, Henry Ma'alo, Warwick Shillito, Ali Bahmad.
- Apologies:** Linda Aumua, Craig Ludlow, Ian MacDonald, Heath Sawyer (early departure 1pm), Warwick Shillito (early departure 1pm),
- In Attendance:** Keri-Anne Tane (Director People & Culture), Simon Karipa (Governance Director), Jo Massey (OPS Co-Ordinator), Becca Brooke, Learner Governance Lead – Learner Journey Experience, Chelsey Stewart, Advisor – Learner Journey Experience.

1. **Karakia**  
The meeting was opened with a karakia and welcome to new member from WelTec Ali Bahmad.
2. **Introductions/Welcome/Apologies**  
Lots of challenges good to solidify Kaimahi committees' purpose in this space and bring on next year. Heath mentioned that he had the opportunity to attend a staff meeting with Peter Winder which was enlightening to see what Kaimahi from another institution may see.  
  
No apologies for absence were noted.
3. **Confirmation of Agenda**  
That the agenda be confirmed.
4. **Declarations of Interest**  
There were no conflicts of interest for any item on the open or closed agendas.
5. **Confirmation of Open Meeting Minutes of 28 July 2022**

#### **ACTIONS**

<p><b>Action:</b> A presentation to the committee on the Ako frameworks to be arranged. <i>UPDATE – given the current situation this is on hold to a later date. Action to remain.</i></p>
<p><b>Action:</b> The Co-Chair to advise the necessary area around the concern that the Disability Framework does not include Kaimahi. <i>Update – This is still being completed, it will come to the next IKAC meeting prior to going to Council.</i></p>
<p><b>Action:</b> Mark Mc Gready to forward the data around completion rates to members. <i>Update – Co-Chair noted that he has been advised that their report will be going to the next Council meeting, so should see something in this and will advise at next IKAC meeting.</i></p>

**Resolved:** (J Takimoana/A Cooper)  
That the open minutes of the Interim Kaimahi Advisory Committee's meeting of 28 July 2022 be confirmed, subject to amendments and actions noted.

## 6. Te Pūkenga Council Member Engagement

Council member, Tania Hodges provided a verbal update on Council priorities at this stage and going forward.

*The update included:*

- It is BAU at the moment with a huge work programme for transformation phase to get us to where we need to be.
- It was acknowledged the different challenges we are currently facing in the sector with
  - less students
  - financial challenges
  - unification of programmes, changes to the unified funding which will be happening next year, which is different to how we previously had it,
  - challenges around meeting charter obligations,
  - coming together as one and be this new entity.

Lots of changes happening and Council are aware of how busy people are and conscious that staff are really stretched on top of having to manage this uncertainty.

Members raised the following for clarification:

- It was raised that as a committee we need more open engagement processes with the commitment to transparency being improved. For example, how can we expect staff to know what unified programmes will look like if they don't have the understanding across the network around student numbers, and other important data.

It was also acknowledged that there is no reason why the data on retention, demographics of students etc shouldn't be shared across the network. The Director of PCW noted that the presentation from the Learner Insights team is the outcome of work that has just been completed and the IKAC were one of the first to see it at the last meeting – the understanding is it will be released to all, so it is good to note in the minutes as a further recommendation.

- Concern was also noted around the amount of support and time given to kaimahi involved in programme unification, the staff in steering groups seems quite low, and concern around the number of kaiako that are invested in this have been excluded because can't get released or not asked to be on this working groups.

It was acknowledged that people are stretched and managing their time to be involved in this and take part in day-to-day stuff not a one size fits all deal since people have different responsibilities.

- The term, "the quiet are quitting", was raised, and they requested Council consider what roles, responsibilities, and other opportunities can be offered to our kaimahi as a means of stimulating them and allowing them to become a part of the growing organisation. As a result of current media articles and the possibility of redundancies, it is evident that the transformational joy has diminished. As a result, if kaimahi can see opportunities on the horizon, they may be able to remain employed.
- The question was also raised around the frequency of meetings that IKAC have and how if needed can quick decisions/feedback be given if there is not enough time.

Tania Hodges noted that she will have a talk with the Chair of Council to look at how they can best work together with IKAC and to make sure they get the timings better. The IKAC Co- Chair noted he will meet with the Governance Director around the IKAC workplan being a rolling plan and a little bit more responsive.

*ACTION: IKAC Co-Chair and Governance Director to meet around the IKAC workplan being a rolling plan and a little bit more responsive.*

Ramari noted that a workshop with the council and komiti Māori will focus on next steps for Te Pae Tawhiti we need to move forward with this.

She noted the voice of tutors who have first-hand experience with some industries which have embedded cultures of racism, and how can we build our industries so that they have

the best form of work-based learning for our ākonga. How should we proceed and what should be on our minds when considering next steps and building resilience in ākonga and our own Kaiako want a list of comebacks when these types of comments are being made. It is not necessary to have an answer, but it is important to put it on the table in connection with what we need to address.

Tania expressed tautoko to Ramari for her korero and noted that we are in a self-reflective phase at the moment, but now we need to consider what this means for equity, and we should lead by example. It was also noted that there is a plan to move forward and that a paper has been received which has looked at Te Pae Tawhiti moving forward. How do we start achieving and getting outcomes so we can move into the next phase?

Keri Youngman advised that discussions are being held with other TITOS regarding the importance of educating employers regarding supporting our students.

## 7. **Draft IKAC Representation Arrangement Options Report**

The Learner Governance Lead and the Learner Journey and Experience Advisor attended the meeting and noted the purpose of this discussion is that the IKAC is responsible for making recommendations to Council concerning the representation arrangements for the future permanent Kaimahi. Throughout this process, keep in mind the committees that deal with representation on a national level.

It was noted by the Co-Chair that it would be great if some decisions could be drawn from today's work to move forward with mahi and begin work on such items as job descriptions, etc. This will provide additional information about the committee structure and include a caveat that if things do change, the changes can then be made accordingly.

During the presentation, the Director of PCW advised that today is an opportunity to reflect on what we want to ensure is represented. Members are reminded of the succinct statements that can guide us, such as Te Tiriti, commitment to Māori, learner-centredness, and wellbeing for kaimahi and learners.

There was a robust discussion regarding what kind of representation do we want to see on this committee. It was noted that we should explore the options and what we want to see on the committee, and let the numbers fall out of this. Do we reserve seats on this committee for candidates representing Māori, Pacifica, and disabled communities? We will have to make some difficult decisions, but if we do it right, we will be able to see diversity, but some hard trade-offs will have to be made.

The ability to describe the culture of an organisation is not easy, but we can achieve this by ensuring that the right people are represented.

### **Next steps:**

Based on the discussion held, further work by the Learner Governance Lead and the Learner Journey and Experience Advisor is required to narrow down and simplify the proposed representation. Upon completion, this document will be sent to members of the IKAC to seek further guidance and rank the options to enable a decision to be made and a recommendation to be made to Council.

## 8. **Council - Report from Council Representative Heath Sawyer**

The Co-Chair briefly went through Peter Winders presentation to Otago on the Te Pūkenga Kaimahi Engagement. <https://www.youtube.com/watch?v=HD4Gj1b7W8Q>

He noted the feedback is that we have a top-down model and from a Kaimahi perspective going forward there needs to be a change in the consultation process a lot of conversations

need to happen with a variety of groups (library staff, mechanical engineering programmes etc) as they all have ideas on how this might work in their space.

Members expressed concern about what they have been hearing in their areas. In reference to the top-down model with kaimahi meeting in the middle, it has been noted that the kaimahi will be the ones to fill out this detail so that it may be fed up the chain.

**9. Komiti Māori - Report from Council Komiti Māori Representative Ramari Raureti**

An update was given by the Komiti Māori representative, and it was noted that the Komiti is looking forward to having a f2f wananga on what shared governance and co-leadership will look like which is currently been postponed but will happen at a later date. The Council's Chair and Co-Chair attended the last meeting, which was warmly received by members of the komiti māori. In addition to providing feedback to Council Chair and Co-Chair regarding the apology given to Kaimahi that was well received, it was also noted that it is never too late to acknowledge those Kaimahi who have left and the burden that others have to bear.

**10. Te Poari Akoranga – Verbal Report from Te Poari Akoranga Rep Mary-Liz Broadley**

A verbal update was given by the Poari Akoranga representative she also noted that she has sent the report to members for their information.

If members have any feedback regarding the unification of programs or anything else they observe in reports sent to them, they should inform their reps and it will be forwarded to the appropriate person for further consideration.

**11. General Business**

- **Recent Select Committee Meeting on 03/08/2022 – in relation to Allied Staff and cost cutting, impacts on staff, subsidiaries, and TP with potential submission to Council - Andrea Armstrong**

There was a brief discussion concerning the terminology used, which was released publicly and caused Kaimahi angst. An IKAC submission to Council is required noting the formal objections to the words used and the importance of releasing such sensitive information. Jessica Costall has agreed to review the transcript of the meeting and highlight verbatim the wording that Kaimahi take issue with and create a submission on behalf of IKAC.

*ACTION: A submission to Council around the sensitive discussion and use of words at the recent Select Committee to be drafted and brought back Jess to work with Andrea to put together feedback on Peters dialogue from the select committee and bring back to the committee for approval prior to submitting to Council*

- **TP and Councils communication plan relationship with CE communication releases - Andrea Armstrong**

A concern has been raised due to relevant data being provided to subsidiary CEs that should have also been forwarded to IKAC. As an example, some CEs received feedback from the P&C roadshow before IKAC did.

The question was raised as to whether IKAC could receive the same communications being distributed to CEs, so that we can support our Kaimahi. The Director of PCW noted that it only went to HR directors to check if it was correct prior to it being forwarded out to Kaimahi, with the intention of sending it out together; however, timing was a factor. The Director of PCW will also suggest to the ELT that committees be included as key stakeholder groups when appropriate communications are sent out.

*ACTION: The PCW Director to suggest to the ELT that committees be included as key stakeholder groups when appropriate communications are sent out*

- **Update from PCW Change & Engagement Lead - Michelle Sheehan**



PCW Change and Engagement Lead attended that meeting and gave an update around her role and values-based decision making and leadership is important.

IKAC were advised that conversations are starting to happen around the Te Pūkenga values as organisations come across. To date some feedback is around some not wanting to change their values, some have fully taken on Te Pūkenga values, and some have linked their values with Te Pūkenga.

The following link to the [Te Pūkenga Values Video](#) was played for members along with one of the videos from the amazing Ihopūmanawa series as per the links below

[Dame Rangimarie Naida Glavish - You Tube](#)

[Hana Merenea O'Reagan - You Tube](#)

[Jack Thatcher - You tube](#)

## 12. Resolution to exclude the public

**Resolved:** *(N Paea/A Armstrong)*

The committee moved in -committee at 2.06pm to approve the 28 July public excluded minutes.

## 13. General Business

Keri Youngman gave a brief update on the WBL space, she pointed out that all the TITOs met and gave presentations on how they operate, with tutors from Otago Polytechnic attending as well. It was great to see the collaboration happening.

The question was asked around the transition of all subsidiaries to Te Pūkenga and the date this will happen. Director of PCW noted that the date has been changed to the 1st of November, although some things like policies and procedures will not be ready and will not be implemented until December due to working to the original transition date of January 2023. As of the 1st of November, subsidiaries will now be referred to as divisions of Te Pūkenga

**ACTION:** Add the following as an agenda item to the October IKAC hui - Unification of Programmes, it was also noted that any staff questions be raised so that IKAC Te Poari Akoranga reps can note and take to the meeting that will be happening the following day.

## 14. Karakia Whakamutunga

The meeting closed with karakia at 2.17pm

**Dated:**

Signed as a correct record

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**Heath Sawyer**  
Co-Chair

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**Nippy Paea**  
Co-Chair

# Pūrongo Kaunihera a Te Pūkenga Council Report

11 October 2022

<b>Title</b>	Interim Learner Advisory Committee (ILAC) – Confirmed Open Minutes – 16 August 2022
<b>Provided by</b>	Tania Winslade – Deputy Chief Executive Learner Journey and Experience
<b>Author</b>	Becca Brooke – Learner Governance Lead
<b>For</b>	Information

## Te Taunaki | Recommendation(s)

It is recommended that the Council:

a.	Receive the report;
b.	Note the confirmed open minutes - Appendix 1, and meeting summary for the Interim Learner Advisory Committee (ILAC) meeting on 16 August 2022.

## Te pūtake o tēnei pūrongo | Purpose of this report

The purpose of this report is for the Council to receive the confirmed open minutes – Appendix 1, and meeting summary for the ILAC meeting that took place on 16 August 2022.

## Putanga kōrero | Key points

### ILAC received presentations and provided feedback on:

- National Disability Action Plan
- Te Pūkenga Outcomes and Performance Measurement Framework
- Learner Leadership Group (LLG) Update
- ILAC training, confidence and capability needs
- Te Pūkenga Proposed Structure

### Topics of discussion

#### 1) National Disability Action Plan

The Committee received an overview on the development of the recently approved National Disability Action Plan. It was noted that the Disability Action Plan Steering Group would continue to monitor implementation of the plan. ILAC member Henry Geary is part of the steering group so will continue to report back to the committee on progress.

**2) Te Pūkenga Outcomes and Performance Measurement Framework**

ILAC received a presentation and overview of Te Pūkenga Outcomes and Performance Measurement Framework. It was noted that learners, including ILAC had been involved in the development of the framework and that it would be tabled with Council this month for approval. Staff responded to questions and comments from ILAC relating to the framework as noted in the minutes.

**3) Learner Leadership Group Update**

ILAC received an update on the recent Learner Leadership Group (LLG) Wānanga and noted the updated LLG Terms of Reference (recently approved by LLG) for information. The key areas of focus for LLG at the wānanga were:

- Providing input on Te Pūkenga Outcomes Framework
- Providing input on an improved dispute's resolution process
- Providing input on mental health services
- Providing input on the future state of learner voice including looking to establish a co-design working group to lead 'future state of learner voice' mahi
- Identifying key capability and support needs for learner leaders that better enable learner leaders to succeed in their roles.

**4) ILAC training, confidence and capability needs for committee members**

Staff facilitated a brainstorming session around training, confidence and capability needs for the current ILAC and future LAC members. ILAC identified several areas of benefit for the training, capability and confidence building of committee members, which will inform the development of the proposed programme.

**Ngā Tāpirihanga | Appendices**

**Appendix 1** - Confirmed Open Minutes for the Interim Learner Advisory Committee (ILAC) Meeting that took place on 16 August 2022.

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## Te Pūkenga Interim Learner Advisory Committee (ILAC) OPEN Minutes

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**Meeting Date:** Tuesday, 16 August 2022

**Meeting Time:** 4.30pm – 8.30pm

**Meeting Venue:** Audio Visual Link

**Members:** Jordan Gush (Co-Chair)  
Dahrian Watene (Co-Chair)  
Hamish Duncan (absent)  
Ezra Tamati  
Skyla Flower  
Henry Geary  
Lupe Kautoke  
Nina Lee Griffith (absent)  
Cecily Zhou (absent)

**In attendance:** Tania Winslade (Deputy Chief Executive Learner Journey & Experience)  
Simone Andersen (Kaikōkiri Director Learner & Whānau Engagement)  
Becca Brooke (Learner Governance Lead)  
Aayla Peebles (Learner Partnerships Advisor)  
Annie Waterworth (Implementation Lead)  
Katrina Thomas (Principal Advisor)  
Grant Cleland (Consultant)  
Mark McGeady (Kaikōkiri Director Learner Insights & Evaluation)  
Richard Forgan (Consultant)  
Sam Huggard (Council Member)

**1) Karakia Timatanga**

The meeting was opened with a karakia from Co-Chair Dahrian Watene at 4.40pm.

**2) Introductions/Welcome**

Council Member Sam Huggard and Consultant Richard Forgan who presented on the proposed Te Pūkenga structure were welcomed to the meeting.

**3) Apologies**

**Resolved:** (Jordan Gush/Dahrian Watene)

That the apologies from Cecily Zhou for absence are received and accepted.

*Nina Lee Griffith and Hamish Duncan were absent from the meeting.*

**4) Confirmation of Agenda**

**Resolved:** (Jordan Gush/Dahrian Watene)

That the agenda is confirmed noting the order of items will need to be flexible to accommodate availability of presenters.

**5) Declarations of Interest**

There were no declarations of interest.

**6) Confirmation of 2 June 2022 and 5 July 2022 OPEN Interim Learner Advisory Committee Meeting Minutes**

**Resolved:** (Jordan Gush/Henry Geary)

That ILAC confirm the open minutes of the interim Learner Advisory Committee meetings that took place on 2 June and 5 July 2022 as a true and correct record.

**7) Resolution to exclude the public**

**Resolved:** (Jordan Gush/Skyla Flowers)

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows:

General subject of matter to be considered	Reasons for passing this resolution	Ground(s) founder section 48(1) for the passing of this resolution
<b>Operating Model Update</b>	Good reasons to withhold information exists under Section 7 Local Government	Section 48(1)(a)

	and Official Information and Meetings Act 1987	
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This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

<b>Operating Model Update</b>	To prevent the disclosure or use of official information for improper gain or improper advantage.	Section 7 (2) (j)
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*The meeting went into a public excluded session at 4.45pm.*

*The meeting came back into an open session at 5.30pm.*

### 8) Disability Action Plan Presentation & Update

Grant Cleland (Consultant) provided an overview and presentation to the committee on the development of the recently approved Disability Action Plan. He noted ILAC Member Henry Geary had been part of the steering group that informed the development of the plan. The Kaikōkiri Director Learner with Whanau Engagement thanked both Grant and Henry for their work on the plan and signalled that the Disability Action Plan Steering Group would continue to monitor implementation of the plan.

**Resolved:** (Jordan Gush/Lupe Koutoke)

That ILAC receive the overview and presentation on the Disability Action plan.

### 9) Te Pūkenga Outcomes & Performance Measurement Framework

The Kaikōkiri Director Learner Insights and Evaluation provided a presentation and overview of the Te Pūkenga Outcomes and Performance Measurement Framework which sets out the following key outcomes:

1. delivering vocation education to learners,
2. being financially sustainable,
3. meeting our Tiriti obligations, and
4. ensuring equity of learner outcomes for priority cohorts.

It was noted that learners, including ILAC had been involved in the development of the framework and that it would be tabled with Council this month for approval. ILAC were invited to provide any further feedback/commentary on the framework prior to Council consideration.

**ILAC raised questions/noted the following:**

- Does 'region specific delivery' mean that certain regions are going to specifically be geared towards certain types of industry/training?
- It was noted by ILAC that the graphics and imagery used in some of the slides

especially with respect to learners were very helpful and understandable from a learner perspective and that something similar should be replicated for the proposed structure engagement with learners.

**Resolved:** (Skyla Flowers/Henry Geary)

That ILAC receive the overview and presentation on the Te Pūkenga Outcomes and Performance Measurement Framework, and that staff note any feedback provided by the committee.

## 10) LLG Update

The Learner Partnerships Advisor provided an update to the committee on the recent Learner Leadership Group (LLG) Wānanga and noted the updated LLG Terms of Reference (that had recently been approved by LLG) for information.

The key areas of focus for LLG at the wānanga were:

- Providing input on the Te Pūkenga Outcomes Framework
- Providing input on the dispute's resolution process
- Providing input on mental health services
- Providing input on the future state of learner voice including looking to establish a co-design working group to lead 'future state of learner voice' mahi
- Identified key capability and support needs for learner leaders that will enable learner leaders to succeed in their roles.

**Resolved:** (Lupe Kautoke/Skyla Flowers)

That ILAC receive the overview and presentation on the LLG wānanga outcomes and note the attached LLG Terms of Reference.

## 11) ILAC Training, Confidence and Capability needs for committee members

Staff facilitated a brainstorming session around training, confidence and capability needs for current and future LAC members as part of the follow on discussion that the LLG had in relation to the same topic.

The key points discussed by ILAC were:

- General Cultural Capability Training
- Equity and Te Tiriti o Waitangi Training
- Courageous Conversations in Governance (Ripeka Evans)
- Governance Essentials Training (IOD)
- Assistance with preparing ahead of the meetings/understanding the agenda.
- Committee discussions between meetings (round table/committee only time)
- Governance from a Te Ao Māori perspective
- Mentoring from people who look like me
- More in person meetings
- Awareness around holistic wellbeing approach
- Tools and resources to digest and deal with big topics (critical thinking)
- Understanding of meeting process and formality as part of induction

- Better communication and transparency of council process & decisions
- Media training
- Legislative training (conflicts of interest, Official Information Act, Education & Training Act, Charter, Letter of Expectation)

**Resolved:** (Jordan Gush/Henry Geary)

That ILAC request staff note the feedback received from ILAC regarding training, confidence and capability needs for LAC members, to inform the development of a LAC confidence and capability programme which will come back to the committee for further consideration.

## 12) OPEN Council/Committee/Representative Group Updates

### Council Update:

ILAC Co-Chair and Council Member Jordan Gush provided a verbal update on Council. He responded to questions from members concerning learner feedback and wider engagement on the proposed structure (noting a more in-depth discussion on this topic took place in the public excluded session of the meeting).

It was noted that a summary report outlining the Council's key activities for April/May was not provided to the committee.

### Komiti Māori

ILAC Co-Chair and Komiti Māori member Dahrian Watene noted that she had no updates as the next Komiti Māori meeting was scheduled following today's ILAC meeting.

### Te Poari Akoranga

TPA member Skyla Flowers noted that TPA had been busy with a number of things but one she was finding interesting was looking at the trade's academy programme and various academic programme approvals.

**Resolved:** (Ezra Tamati/Henry Geary)

That ILAC receive the June/July 2022 Council Summary (**Attachment 1 of the staff report**) and the verbal updates concerning OPEN Council/committees/representative groups.

## 13) General Business & Action List

Staff provided updates on the following matters:

- Update on MOE consultation regarding compulsory student services fee for WBLs
- ILAC Quarterly Report to Council
- Action list as below.

### 2 June 2022 ILAC Meeting Actions/Updates:

Staff Action	Update
Te Pūkenga workplan & 'what you can expect document' to be circulated to ILAC members.	<b>Completed</b> - Links to these documents were provided in the meeting chat and have been saved to the ILAC files



	<ul style="list-style-type: none"> <li>• <a href="#">What you can expect doc</a></li> <li>• <a href="#">TP Workplan</a></li> </ul>
Hard copy packs with key documents to be arranged for ILAC members.	<b>Completed</b> - will be mailed to members in August.
ILAC to receive quarterly Te Pae Tawhiti reports for information.	<b>Completed</b> - A copy of this report can be found <a href="#">here</a> from page 21.

**Resolved:** (Jordan Gush/Lupe Kautoke)

That ILAC receive the verbal general business updates provided by staff and note the action list.

#### 14) Resolution to exclude the public

**Resolved:** (Henry Geary/Lupe Kautoke)

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows:

General subject of matter to be considered	Reasons for passing this resolution	Ground(s) founder section 48(1) for the passing of this resolution
<b>2) Confirmation of 2 June and 5 July 2022 Public Excluded Interim Advisory Committee Meeting Minutes</b>	Good reasons to withhold information exists under Section 7 Local Government and Official Information and Meetings Act 1987	Section 48(1)(a)
<b>3) Council/Committee/Representative Group Updates (Public Excluded)</b>		
<b>4) General Business (Public Excluded)</b>		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

<b>2) Confirmation of 2 June and 5 July 2022 Public Excluded Interim</b>	To prevent the disclosure or use of official information	Section 7 (2) (j)
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<b>Advisory Committee Meeting Minutes</b>	for improper gain or improper advantage.	
<b>3) Council/Committee/Representative Group Updates (Public Excluded)</b>		
<b>4) General Business (Public Excluded)</b>		

*The meeting went into a public excluded session at 7.45pm.*

*The meeting came back into an open session at 7.53pm.*

### **15) Karakia Whakakapi (Closing Karakia)**

The meeting was closed with a karakia by Co-Chair Dahrian Watene.

**The meeting was declared closed at 7.54pm.**



## Pūrongo Kaunihera a Te Pūkenga

### Council Report

11 October 2022

<b>Title</b>	<b>Komiti Māori – Confirmed Minutes (18 August 2022)</b>
<b>Provided by</b>	Teorongonui Josie Keelan, Bentham Ohia
<b>Author</b>	Ebony Duff – Senior Governance Advisor
<b>For</b>	Information

### Te Taunaki | Recommendation(s)

It is recommended that the Council:

- a) receive the report; and
- b) note the confirmed open minutes (**Appendix 1**) for Komiti Māori (Interim Māori Advisory Committee) meeting held on 18 August 2022.

### Te pūtake o tēnei pūrongo | Purpose of this report

The purpose of this report is for the Council to receive the confirmed open minutes (**Appendix 1**) for the Komiti Māori meeting held on:

- a) 18 August 2022.

### Komiti Māori Meeting – 18 August 2022 – Summary

#### General discussion points to note:

#### 1. Register of Interest

Updates received from Te P Kātene; B Ohia; J Te Hira.

#### 2. Te Wānanga o Aotearoa Experience (draft paper)

A write-up from the Co-Chair of insights based on experiences from Te Wānanga o Aotearoa. The purpose of the paper being to assist Te Pūkenga through the organisational design process and lessons for leadership. It has already been shared with Interim CE and Council Chair in draft.

This paper has yet to be finalised owing to requests for information from requestors. Awaiting the outcomes from the Organisational Design consultation before revising, submitting to Council, and requesting a response from management as per the actions outlined.

#### 3. Organisation Design Engagement

Presented by Partnerships and Equity Deputy Chief Executive and Kaikōkiri Tiriti Futures, an overall summary of proposed structure, with a particular focus on Te Tiriti o Waitangi based aspects of the model and seeking members' feedback.

Giving effect to Te Tiriti o Waitangi in management and operations: Tiriti Partnerships; Te Pae Tawhiti; Regions; Regional co-leadership; Organisational design. Visibility in the new structure of: regional empowerment (delivery, mix of provision, accountability); more Māori and Tiriti functions at Tiers 2-3 across the organisation; investment in Tiriti partnering functions (nationally, regionally, locally); proposal for Tiriti-based co-leadership in the regions.

The number of regions proposed is four, with six Ako networks aligned to Workforce Development councils and a Mātauranga Māori Ako network. The importance of the regions and ako networks is to work directly with iwi/hapū to determine the most effective Tiriti arrangement for them. Co-lead directors will be effectively leading these arrangements and an Ako leader providing the same on a national basis.

Ideas and feedback from Komiti Māori to ensure success of a good Te Tiriti-based regional model included:

- Overall: full support for regional co-leadership, and for co-leadership at all levels of the structure (this has been a consistent view from Komiti Māori)
- Ensuring the voices of non-settled iwi/hapū and/or those with smaller operational entities are heard
- Any inherent risks in naming of the regions given there are only four, adding this to the Taonga Māori project mahi with kaimahi engaging directly
- Questioning of equity sitting alongside Te Tiriti, and suggesting it sit under strategic/transformation functions instead

Further discussion on the model took place in the closed part of the meeting.

## Ngā Tāpirihanga | Appendices

**Appendix 1** - confirmed open minutes for the Komiti Māori meeting held 18 August 2022

## Minutes & Actions (open)

### Komiti Māori

<b>Date</b>	18 August 2022
<b>Time</b>	9:49am
<b>Location</b>	Online Teams
<b>Member attendees</b>	Teorongonui Josie Keelan (Co-Chair, Council Representative), Bentham Ohia (Co-Chair in 9.51am), Te Pūoho Katene, Jasmine Te Hira, Dahrian Watene
<b>Te Pūkenga attendees</b>	Ana Morrison – Deputy Chief Executive, Partnerships & Equity Kieran Hewitson – Kaikōkiri Tiriti Practice Simon Karipa – Kaikōkiri Director Governance Ebony Duff – Kaitautoko Senior Māori Governance Advisor Tara Bidois - Komiti Māori Secretariat Support
<b>Other attendees</b>	Hana Tapiata – Mātauranga Iwi Leaders' Group
<b>Apologies</b>	Glenda Taituha, Ramari Raureti

Agenda item - Kōrero Summary / Key decisions	Actions	By
<b>1. Administration</b>		
<p><b>Karakia:</b> Te Pūoho Katene</p> <p><b>Welcome/Apologies/Notices:</b> Welcome to those members of the public attending as observers.</p> <p><b>Apologies:</b> G Taituha, R Raureti</p> <p style="padding-left: 20px;">Komiti Māori:</p> <p style="padding-left: 20px;">Approved that the apologies be accepted.</p> <p><b>Moved:</b> Teorongonui J Keelan <b>Second:</b> Te P Katene <b>CARRIED</b></p> <p><b>Register of Interest (Updates)</b></p> <ul style="list-style-type: none"> <li>• Te P Katene – Add Armillary Private Capital, Director</li> <li>• Te P Katene – Remove Director</li> <li>• Te P Katene – Remove VSA foundation</li> <li>• B Ohia – Remove Ministry of Education</li> <li>• J Te Hira – Add financial to Unitech Teaching Assistant</li> </ul> <p><b>Minutes of previous meeting</b></p> <p style="padding-left: 20px;">Komiti Māori:</p> <p style="padding-left: 20px;">Approved that the minutes of the previous meeting held 21 July 2022 be accepted as a true and correct record.</p> <p><b>Moved:</b> Teorongonui J Keelan <b>Second:</b> B Ohia <b>CARRIED</b></p>	<p>Secretariat to update</p>	<p>Next meeting</p>

Agenda item - Kōrero Summary / Key decisions	Actions	By
<p><b>Matters arising</b></p> <ul style="list-style-type: none"> <li>None</li> </ul> <p><b>Next Meeting Dates</b></p> <ul style="list-style-type: none"> <li>15 September (confirmed), apologies from Josie as will be in Taranaki</li> </ul>		
<b>2. Te Wānanga o Aotearoa Experience (draft): some lessons for Te Pūkenga</b>		
<p>Taken as read</p> <p><b>Overview</b></p> <ul style="list-style-type: none"> <li>Paper from Co-Chair – draft for information purposes only</li> <li>Shared insights from previous experience from Te Wānanga o Aotearoa</li> <li>This draft has been shared with Interim CE and Council Chair. A finalised copy can be shared once approved by Komiti Māori</li> </ul> <p><b>Next Steps</b></p> <ul style="list-style-type: none"> <li>Share with Council as a case study or thought-piece which can then be formally shared with ELT</li> <li>Approve the document as tabled and agree to submit to Te Pūkenga council for response on themes contained within this document</li> <li>Komiti Māori:</li> </ul> <p>Approve the document as tabled and agree for the document to be submitted to Te Pūkenga subject to minor edits. Request for a response to the themes raised within the document as part of the transformation journey for Te Pūkenga.</p> <p><b>Moved:</b> Te P Katene  <b>Second:</b> D Watene  <b>CARRIED</b></p>	<p>Secretariat to work with MarComs to finalise copy</p> <p>Response from management in terms of the issues raised within the document</p>	<p>Next Council meeting</p> <p>Following next Council meeting</p>
<b>3. Organisation Design Engagement – Partnerships and Equity DCE &amp; Kaikōkiri Tiriti Futures</b>		
<ul style="list-style-type: none"> <li>Presentation</li> </ul> <p><b>Discussion included</b></p> <ul style="list-style-type: none"> <li>Our proposed structure – Nine different business groups <ul style="list-style-type: none"> <li>Eight executive directors – two in each region</li> </ul> </li> <li>Giving effect to Te Tiriti o Waitangi in management and operations <ul style="list-style-type: none"> <li>Tiriti Partnerships</li> <li>Te Pae Tawhiti</li> <li>Regions</li> <li>Regional co-leadership</li> <li>Organisational design</li> </ul> </li> <li>What will be visible in the new structure at this point <ul style="list-style-type: none"> <li>National, regional and local teams</li> </ul> </li> </ul>		

Agenda item - Kōrero Summary / Key decisions	Actions	By
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- Regional empowerment over delivery, mix of provision, and accountability
- More Māori and Tiriti functions at Tiers 2-3 across the organisation
- Investment in explicit Tiriti partnering functions, nationally, regionally and locally
- Tiriti-based co-leadership proposed in the regions
- Regions that do not define or limit Tiriti relationship

**Proposed regions and Ako networks**

- Four regions and Seven Ako networks
- Aligned to Workforce Development councils
- Will work directly with any iwi/ hapū where there may be cross-over so they can determine the most effective Tiriti arrangement for them
- Lead by co-lead directors
- Responsible for giving effect to Te Tiriti and Charter obligation
- Manage relationships with local iwi, employers RSLG
- Ako leader – will provide national leadership

**Proposed regions & Ako networks**

**Region 1**  
Northland, Auckland

**Region 2**  
Waikato, Bay of Plenty, Gisborne, Hawke's Bay

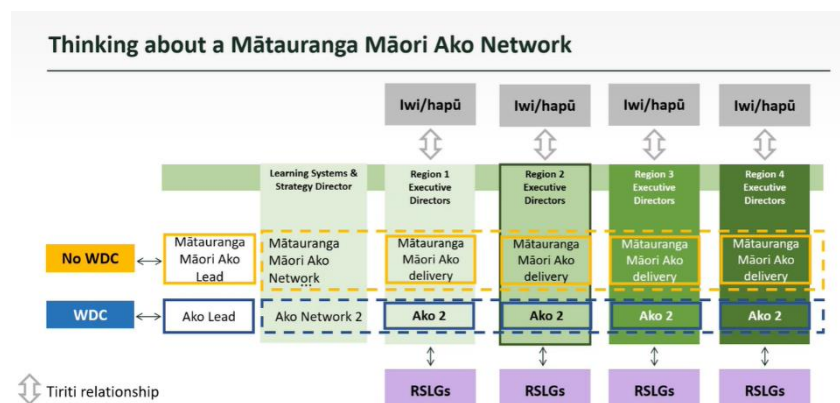
**Region 3**  
Taranaki, Manawatū, Whanganui, Wellington, Marlborough, Nelson/Tasman

**Region 4**  
West Coast, Canterbury, Otago, Southland

**7 Ako Delivery Networks**  
*(aligned to Workforce Development Councils)*

1. Manufacturing, Engineering and Logistics
2. People, Food & Fibre
3. Services
4. Creative, Cultural, Recreation & Technology
5. Community, Health, Education and Social Services
6. Construction and Infrastructure
7. Mātauranga Māori \*not aligned to WDC

**Mātauranga Māori Ako Network**



**Tiriti Based regional leadership**

- Interested in ideas from Komiti Māori on how we can make the model a success
  - What does a good regional Te Tiriti based shared leadership model look like and what are the risks we need to be aware of

Agenda item - Kōrero Summary / Key decisions	Actions	By
<p><b>Pātai/ Feedback</b></p> <ul style="list-style-type: none"> <li>▪ Looking at the regions above and ensuring that iwi/ hapū with smaller administration entities/non-settled are heard</li> <li>▪ Naming of the regions discussions is wrapped in the <b>Te Manu Tioro Taonga mahi</b> with kaimahi engaging directly with tangata whenua/ hapū in region</li> <li>▪ Proposed structure includes Equity alongside Te Tiriti. Should Equity sit under strategy and transformation instead.</li> </ul> <p>Ends 11.16am</p>		

**Dated:**

**Signed as a correct record**

\_\_\_\_\_  
**Te Orongonui Josie Keelan**  
 Co-Chair

\_\_\_\_\_  
**Bentham A Ohia**  
 Co-Chair



6. Correspondence - Nil



## Te Pūkenga Council Meeting

### PUBLIC EXCLUDED AGENDA

It will be moved by the Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (**LGOIMA**) and the particular interests protected by section 9 of the Official Information Act 1982 which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded, the reason for passing the resolution in relation to each matter and the specific grounds under section 48(1) of LGOIMA for the passing of the resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
8.	<b>Administration</b>		
8.1.	Minutes from public excluded meeting held 29 August 2022 and 23 September 2022	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
8.1.1.	Matters Arising	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
8.2.	Action List	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
9.	Acting CE Report	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
10.	Financial Reports		
10.1.	Te Pūkenga Financial August 2022 Report	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
10.2.	Programme Business Case	Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies)
10.3.	High Priority Buildings	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies)
10.4.	Statement of Performance Expectations	Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
			section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies
11.	Risk and Compliance		
11.1.	Targeted Training and Apprenticeship Fund (TTAF) Update	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies
11.2.	National Policy Development (People, Culture, Wellbeing Policies)	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies
12.	Subsidiaries		
12.1.	Te Pūkenga Work Based Learning Limited	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
12.2.	Universal College of Learning	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		<p>between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
12.3.	Wintec - Learning Works Limited	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
13.	Reports from Committees		
13.1.	Te Poari Akoranga – Minutes from closed Te Poari Akoranga meeting held 21 September 2022	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
13.2.	Report from Interim Learner Committee and Minutes of meeting held 16 August 2022	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
13.3.	Report from Komiti Māori and Minutes of meeting held 18 August 2022	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons Section 9(2)(a)	
13.4.	Finance and Capital Investment Committee  •13 September 2022	Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities  Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
13.5.	Transformation Committee Minutes:  •2 September 2022 •13 September 2022	Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons  Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities  Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
13.6.	Appointment and Remuneration Committee  •Approval to appoint J Morley to Risk and Audit Committee  •22 September 2022 Draft Minutes  •Resolution: Trustees of Student Residence Trust Aotearoa (SRTA)	Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons  Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
14.	Correspondence – Outwards	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
	Te Pūkenga Response Ministry of Education re Funding Proposals  •2 September 2022 •14 September 2022 •22 September 2022	employees of any organisation in the course of their duty	LGOIMA, as a body to which LGOIMA applies).
15.	Any Other Business	9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons  Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty  Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

The Chair will also move that certain employees from Te Pūkenga be permitted to remain at the meeting, after the public has been excluded, because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.